ACADEMIC COUNCIL MEETING
August 4, 2010

1. CALL TO ORDER, ANNOUNCEMENTS & QUESTIONS  DR. LEAF

2. APPROVAL OF THE AGENDA  DR. LEAF

3. APPROVAL OF MINUTES  
   June 2, 2010 Meeting  DR. LEAF

4. SPEAKER’S REPORT  DR. LEAF

5. FAC REPORT  DR. LEAF

6. COMMITTEE ASSIGNMENTS FROM COMMITTEE ON COMMITTEES  DR. LEAF

7. CEP PROPOSALS  DR. CANTRELL

8. REVISED CHARGE FOR BIOSAFETY COMMITTEE  DR. LEAF

9. REVISED CHARGE FOR FACULTY MENTORING COMMITTEE  DR. LEAF

10. REVISIONS TO FINANCIAL EXIGENCY POLICY  DR. LEAF

11. REVISIONS TO CRIMINAL BACKGROUND CHECK POLICY  DR. LEAF

12. CHARGE FOR SERVICE EXCELLENCE COMMITTEE  DR. LEAF

13. RECONSIDER MEMBERSHIP OF COMMITTEE ON EFFECTIVE TEACHING  DR. LEAF

14. OGC REVISIONS TO FACULTY FITNESS FOR DUTY POLICY  DR. SCOTCH

15. CHARGE FOR COMMITTEE ON SUSTAINABILITY  DR. LEAF

16. ADJOURNMENT  DR. LEAF

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION UNIVERSITY
UNAPPROVED AND UNCORRECTED MINUTES

These minutes are disseminated to provide timely information to the Academic Council. They have not been approved by the body in question, and, therefore, they are not official minutes.

ACADEMIC COUNCIL MEETING
June 2, 2010

PRESENT: Cy Cantrell, David Cordell, Murray Leaf, Dennis Miller, Tim Redman, Richard Scotch
ABSENT: R. Chandrasakeran, Liz Salter
VISITORS: Hobson Wildenthal, Calvin Jamison, Serenity King, Grace Bielawski

1. CALL TO ORDER, ANNOUNCEMENTS & QUESTIONS

Provost Wildenthal called the meeting to order

2. APPROVAL OF THE AGENDA

Speaker Leaf reported that the FAC report and Speaker’s Report had been removed from today’s agenda because he did not anticipate being able to attend the meeting. With Council approval, he would like to reinstate these items. Tim Redman moved to approve the agenda as amended. Cy Cantrell seconded. The agenda was approved.

3. APPROVAL OF MINUTES

Tim Redman noted that he should be shown as present in the minutes of the last meeting. Richard Scotch moved to approve the minutes as amended. Cy Cantrell seconded. The motion carried.

4. SPEAKER’S REPORT—MURRAY LEAF

Murray Leaf reported that he has not yet followed up with Rachel Croson regarding the Mentoring Committee. He has discussed the composition of and location of the Sustainability Committee with the Safety and Security Council. It is their feeling that the Sustainability and Safety and Security Committees are too dissimilar to be merged into one committee and that there should be a separate Sustainability Committee with Donna Riha as Chair. If Ms. Riha wants to include the Chairs of Radiation Safety, Biohazard Safety and Animal Care Committees on the new Sustainability Committee, it would have to be organized as a council rather than a committee in order to comply with the federal mandate that these committees be autonomous and not sub-committees of a larger group. If Ms. Riha doesn’t need the Safety members on the Sustainability Committee, it can be set up as a University-Wide committee. Speaker Leaf has communicated this information to Ms. Riha and is awaiting her response. He will work with Ms. Riha in writing the charge for the Committee.

Marilyn Kaplan has offered to continue to serve as the Student Government Liaison for the Senate although she is no longer serving on the Senate. Student Government approves, Speaker Leaf and Secretary Cordell agree that it is a good idea. Speaker Leaf will review the Senate bylaws to confirm that there is nothing that would prevent this.
5. **FACULTY ADVISORY COUNCIL REPORT—MURRAY LEAF**

Murray Leaf reported that the System has distributed a new travel policy. He feels that it may be partly in response to a question we raised regarding criminal background checks and student travel. It may also be in response to safety issues in northern Mexico. Speaker Leaf will circulate the policy draft that he has.

Chancellor Cigarroa has called for a new meeting on criminal background checks with the Executive Committee of the Faculty Advisory Council. Murray has asked for some additional background information before the meeting is held.

6. **APPROVAL OF CANDIDATES FOR GRADUATION**

Speaker Leaf noted that the list of graduates was not included in today’s agenda but would be circulated prior to the Senate meeting. Tim Redman made a motion to place this item on the Senate agenda. Cy Cantrell seconded. The motion carries.

7. **APPOINTMENT OF SENATE COMMITTEE ON COMMITTEES**

Speaker Leaf reported that the Committee currently has three members with expiring terms and three members whose terms are continuing. Cy Cantrell, Marie Chevrier, and Juan Gonzalez all have terms that will expire in 2011. It is the recommendation of Speaker Leaf to reappoint B.P.S. Murthi, Robert Stillman and Daniel Wickberg, whose terms are expiring in 2010. All three are willing to serve again. Cy Cantrell made a motion to approve these appointments. Richard Scotch seconded. The motion carried.

8. **NEW CUSTOMER SERVICE COMMITTEE CHARGE**

Speaker Leaf reported that this is in response to a 1999 state law that mandates setting up such committees in all state agencies. Ms. King reported that she has researched other institutions to determine if they have such committees and approximately half do. Dr. Jamison noted that when he first came to UTD he tried to pull together a group of front-line professionals in charge of putting together some customer service guidelines. These guidelines received support from the Senate, Cabinet and Staff Council. The goal is to create the right climate of service throughout the campus. Human Resources has put together a Customer Service Certification Course which over 300 employees have completed.

Dr. Redman mentioned that many of his faculty colleagues have very serious reservations about this in relation to regarding students as “customers”. His suggestion is to put this on the agenda for the September Senate meeting since there are so many faculty who would like to address this and many are away during the summer.

There was general discussion regarding the meaning of customer service and exactly what it entails. Everyone agrees that the goals and objectives are worthy but the disagreement with the use of the word “customer” seems to be the greater issue.

The consensus of the Council was to have a working committee to revise the charge. There was a suggestion that the Council serve as the working group. Dr. Jamison suggested rather that the group include members of the Academic Council, the Staff Council Executive Board as well the present ad hoc committee.

Cy Cantrell made a motion to establish a working group to be convened by Dr. Jamison to review this charge. Tim Redman seconded the motion. The motion carried.
9. CEP PROPOSAL - CERTIFICATE PROGRAM IN GEOSPATIAL INTELLIGENCE - CY CANTRELL
Cy Cantrell stated that this has not yet been reviewed by the CEP but will almost certainly be approved. Cy made a motion to place this item on the Senate agenda. Tim Redman seconded the motion. The motion carried.

Cy Cantrell reported that an issue that has arisen in the Graduate Council is the proposed language on cross-program and cross-school fast-track students. General discussion followed regarding the current method of approving fast-track issues. Professor Cantrell stated that what is needed is some regulation of the fast-track programs with clarification on the policy. It is unclear at this time if this would come in the form of catalog copy or departmental regulations. Ms. King noted that in the past this has been an issue with SACS and we have been documented in past years for not having the fast-track programs more closely regulated.

Cy Cantrell made a motion to put the Wording to Clarify Fast-Track Policy on the Senate agenda with the provision that the Graduate Council has the wording completed at the time of the Senate meeting. Richard Scotch seconded the motion. The motion carried.

(Item taken out of order) Speaker Leaf reported that the Council had been waiting to discuss the issue of compensation for the Senate Speaker and Secretary until both the President and Provost could be present. Speaker Leaf stated that in the past the rate for the Speaker had been two course releases (1 per semester OR the equivalent of summer pay. In the last meeting the Council agreed that this should be changed to two course releases AND the equivalent of summer pay. In a related issue, the Council would like to have an office dedicated to Academic Governance that could be used to store records and possibly hold committee meetings. There was discussion of the issue of an office. Provost Wildenthal agreed that in the fall there would certainly be space available for a Governance Office. It is unclear at this time whether or not the Governance Secretary would move to this office or remain in the Provost’s Office.

Dr. Wildenthal asked Speaker Leaf for some more concrete numbers regarding the issue of compensation. He stated that without a rigorous teaching course-load policy it is difficult to base a compensation figure on course release. He would rather pay what people think it is worth for all the faculty officers – the Speaker and Secretary of the Senate as well as the Chairs of the CEP and CQ. President Daniel asked Provost Wildenthal to write a compensation recommendation for these positions and submit it to him for review. Provost Wildenthal agreed to do this.

10. CHARGE FOR INTELLECTUAL PROPERTY COMMITTEE
Speaker Leaf distributed the revised charge for review and noted that all changes were either editorial or title changes. This has also been distributed to John Fonseka, Chair of the Intellectual Property Committee. President Daniel stated that he felt the wording “help administer policy” was problematic. Speaker Leaf responded that this is a direct quote from Regent’s Rules. Tim Redman made motion to approve the charge. Cy Cantrell seconded the motion. The motion carried.
11. AGENDA FOR JUNE 16, 2010 SENATE MEETING

The agenda for the June 16, 2010 Academic Senate Meeting will be:

1. Approval of Candidates for Graduation
2. CEP Proposal – Certificate Program in Geospatial Intelligence/Wording to Clarify Fast-Track Policy
3. Revised Charge – Intellectual Property Committee

Cy Cantrell made a motion to approve the Senate agenda. Tim Redman seconded. The motion carried.

Since President Daniel was not present at the beginning of the meeting, he addressed some announcements at this time. He stated that he is concerned about the state budget situation for the next biennium. There is talk that there will be increased cuts to higher education. He is looking at ways to save money at the institution – both short- and long-term solutions. Dr. Daniel feels that it is likely we will have more pressure to identify critical areas that are essential to the core mission of the University and take a hard look at things that are nice to have but not essential to have. He stressed the importance of remaining focused on the core academic issues. He encouraged the Senate Budget Committee to ask questions and look for ways that they might find to save money.

He also reported that he believes the Legislature will be looking at graduation rates in the next session when they set the budget for higher education. Dr. Daniel welcomes Senate input on the graduation rate problems (specifically first-time students and non-transfer freshmen.) Graduation rate is our weakest performance factor. President Daniel feels that there is definitely a role for faculty governance to take in helping to solve this problem.

Tim Redman suggested that the Senate appoint a task force to look at this issue. President Daniel agreed that this would be most helpful and would like to have a report by the end of the fall semester.

Cy Cantrell agreed to have CEP take the lead on this issue. He would like to have student representation on the task force as well.

11. ADJOURNMENT

There being no further business, President Daniel adjourned the meeting at 3:27 p.m.

APPROVED:______________________________ DATE:_____________________________
Murray J. Leaf
Speaker of the Senate
Committee Name: Advisory Committee on Research

Charge: Policy Memorandum 02-III.27-86 Senate Concurrent

Ex-Officio (with vote)
Dean of Natural Sciences & Mathematics
Dean of Behavioral & Brain Sciences
Dean of Engineering & Computer Science

Special Requirements:
At least 11 voting members, 7 of which, including the Chair, shall be members of the general faculty from areas with the most involvement with and dependence on external funding.
2-year terms
Deans of ECS, BBS, & NSM
1 Dean (with vote) of remaining schools
1-year term

Responsible University Official
Vice President for Research

Members Whose Terms Are Continuing
Faculty:
Philip Loizou (EC) (8/31/2011)
Robert Serfling (N) (8/31/2011)
Mihai Nadin (A) (8/31/2011)
Suresh Sethi (M) (8/31/2011)
Farokh Bastani (EC) (8/31/2011)

Members Whose Terms Are Expiring
Faculty:
Mustapha Ishak-Boushaki (N) (8/31/2010)
Duncan McFarlane (EC) (8/31/2010)
Aage Moller (B) (8/31/2010)
Todd Sandler (EP) (8/31/2010)
*Dean: Dennis Kratz (A) (8/31/2010)

Replacements Needed
Anvar Zakhidov (N) (8/31/2012)
Dinesh Bhatia (EC) (8/31/2012)
Aage Moller (B) (8/31/2012)
John Worrall (EP) (8/31/2012)
James Marquart (EP) (8/31/2011)

Chair: Philip Loizou (EC)
Vice Chair: Robert Serfling (N)

Philip Loizou (EC)
Dinesh Bhatia (EC)
2010-2011

**COMMITTEE NAME:** CHANCELLOR’S COUNCIL/PRESIDENT’S OUTSTANDING TEACHING AWARDS COMMITTEE

Charge: Policy Memorandum 00.III.21-83 Senate Concurrent

**EX-OFFICIO (with vote)**
Dean of Undergraduate Education
Student Government President
(Grace Bielawski 10/11)

**SPECIAL REQUIREMENTS:**
Dean of Undergraduate Education
President of Student Government

5 members
3-year terms
3 faculty (3 previous award winners)

Chair – longest-standing faculty member on committee

**RESPONSIBLE UNIVERSITY OFFICIAL**
Executive Vice President and Provost

**MEMBERS WHOSE TERMS ARE CONTINUING**

**FACULTY:**
John Pomara (A) (8/31/2011)
Michael Kilgard (B) (8/31/2011)
Ivor Page (EC) (8/31/2012)

**CHAIR:** John Pomara (A)

**VICE CHAIR:** Michael Kilgard (B)
EX-OFFICIO
Library representative (without vote)
nominated by Dean of Libraries

SPECIAL REQUIREMENTS:
9 Faculty, at least one from each school
2 Students
2-year terms, staggered

RESPONSIBLE UNIVERSITY OFFICIAL
Assistant Vice President for Student Affairs and
Dean of Students

MEMBERS WHOSE TERMS ARE CONTINUING
Cy Cantrell (EC) (8/31/2011)
Robert Glosser (N) (8/31/2011)
Bruce Jacobs (EP) (8/31/2011)
Ivor Page (EC) (8/31/2011)
William Pervin (EC) (8/31/2011)
Linda Thibodeau (B) (8/31/2011)

DENIS DEAN (EP) (8/31/2012)

MEMBERS WHOSE TERMS ARE EXPIRING

FACULTY:
Marilyn Kaplan (M) (8/31/2010)
Michelle Nickerson (A) (8/31/2010)
Elizabeth Salter (I) (8/31/2010)

MATTHEW POLZE (M) (8/31/2012)
ADRIENNE MCLEAN (A) (8/31/2012)
ELIZABETH SALTER (I) (8/31/2012)

STUDENTS:
Emily Lichtenheld (UG) (8/31/2010)
Ravi Hanumara (UG) (8/31/2010)

(UG) (8/31/2011)
(UG) (8/31/2011)

CHAIR: Cy Cantrell (EC)
VICE CHAIR: Robert Glosser (N)

LINDA THIBODEAU (B)
ROBERT GLOSSER (N)
COMMITTEE NAME: COMMITTEE ON THE CORE CURRICULUM

Charge: Policy Memorandum 95-III.21-66   Senate Concurrent

EX-OFFICIO (without vote)
Dean of Undergraduate Education
University Registrar & Director of Academic Records
Director of Undergraduate Advising

EX-OFFICIO (with vote)
Chair, CEP

SPECIAL REQUIREMENTS:
7 voting members from faculty
All schools represented
4 students (without vote)
degree-seeking undergraduates including
one lower-division student and one upper-
division transfer student
2-year terms, staggered

RESPONSIBLE UNIVERSITY OFFICIAL
Dean of Undergraduate Education

MEMBERS WHOSE TERMS ARE CONTINUING

FACULTY:
Simeon Ntafos (EC) (8/31/2011)
Mary Chaffin (M) (8/31/2011)
Krut Dholakia (EP) (8/31/2011)
Liz Salter (I) (8/31/2011)

Marilyn Kaplan (M) (8/31/2012)

MEMBERS WHOSE TERMS ARE EXPIRING

FACULTY:
Duane Buhrmester (B) (8/31/2010)
Shelley Lane (A) (8/31/2010)
Dennis Miller (N) (8/31/2010)

DUANE BUHRMESTER (B) (8/31/2012)
SHELLEY LANE (A) (8/31/2012)
DENNIS MILLER (N) (8/31/2012)

STUDENTS:
Billy Easley, II (UG & Transfer) (8/31/2010)
Stanislav Gershengoren (UG) (8/31/2010)
Mac Hird (UG) (8/31/2010)
Bonnie Latreille (UG) (8/31/2010)

(8/31/2011)
(8/31/2011)
(8/31/2011)
(8/31/2011)

REPLACEMENTS NEEDED

CHAIR: Duane Buhrmester (B)
VICE CHAIR: Simeon Ntafos (EC)

DUANE BUHRMESTER (B)
MARILYN KAPLAN (M)


**COMMITTEE NAME:** COMMITTEE ON DISTANCE LEARNING

**Charge:** Policy Memorandum 97-III.21-80 Senate Concurrent

**EX-OFFICIO (with vote)**
- Dean of Graduate Studies
- Vice President, Chief Information Officer
- Dean, School of Engineering & Computer Science
- Vice President for Student Affairs
- Dean, School of Management, Distance Learning Coordinator

**SPECIAL REQUIREMENTS:**
- 6 faculty members
- 6 ex-officio, voting members
- 2-year terms, staggered

**RESPONSIBLE UNIVERSITY OFFICIAL**
- Executive Vice President and Provost

**MEMBERS WHOSE TERMS ARE CONTINUING**

**FACULTY**
- Dan Bochsler (M) (8/31/2011)
- John Fonseka (EC) (8/31/2011)
- Don Hicks (EP) (8/31/2011)

**LIBRARY REPRESENTATIVE**
- Carol Oshel (8/31/2011)

**MEMBERS WHOSE TERMS ARE EXPIRING**

**FACULTY**
- Homer Montgomery (N) (8/31/2010)
- David Parry (A) (8/31/2010)
- Vacant (8/31/2010)

**REPLACEMENTS NEEDED**
- **MARY URQUHART (N)** (8/31/2012)
- **JOHN GOOCH (A)** (8/31/2012)
- **MARK THOUIN (M)** (8/31/2012)

**CHAIR:** Homer Montgomery (N)

**VICE CHAIR:** Vacant

**DAN BOCHSLER (M)**

**MARY URQUHART (N)**
**COMMITTEE NAME:** COMMITTEE ON EDUCATIONAL POLICY

Charge: Policy Memorandum 78-III.21-11   Senate Concurrent

<table>
<thead>
<tr>
<th>Ex-Officio (with vote)</th>
<th>Special Requirements:</th>
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<tbody>
<tr>
<td>Chair, Committee on Core Curriculum</td>
<td>13 faculty members</td>
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<td>2 from each school, except for</td>
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<td>1 from Interdisciplinary Studies</td>
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<td>2 students (non-voting)</td>
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<td>1 graduate</td>
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<td>1 undergraduate</td>
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<td>2-year terms</td>
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<thead>
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<td>Dean of Graduate Studies</td>
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<td>Dean of Undergraduate Education</td>
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<tr>
<td>Assistant Provost</td>
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<td>University Registrar &amp; Director of Academic Records</td>
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**Responsible University Official**

Dean of Graduate Studies
Dean of Undergraduate Education

**Members Whose Terms are Continuing**

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<th>Faculty:</th>
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<tbody>
<tr>
<td>Milton Cohen (A) (8/31/2011)</td>
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<td>Bruce Jacobs (EP) (8/31/2011)</td>
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<td>Dennis Miller (N) (8/31/2011)</td>
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<td>Margaret Owen (B) (8/31/2011)</td>
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<td>William Pervin (EC) (8/31/2011)</td>
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<td>Sumit Sarkar (M) (8/31/2011)</td>
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**Members Whose Terms are Expiring**

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<th>Faculty:</th>
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<tr>
<td>Cy Cantrell (EC) (8/31/2010)</td>
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<tr>
<td>Duane Buhrmester (B) (8/31/2010)</td>
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<td>Robert Hilborn (N) (8/31/2010)</td>
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<td>Mike Peng (M) (8/31/2010)</td>
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<td>Karen Prager (I) (8/31/2010)</td>
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<td>Dean Terry (A) (8/31/2010)</td>
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<td>Lynne Vieraitis (EP) (8/31/2010)</td>
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<th>Students:</th>
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<tr>
<td>Colter Fleming (G) (8/31/2010)</td>
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<tr>
<td>Prashant Raghavendran (UG) (8/31/2010)</td>
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</table>

| Chair: Cy Cantrell (EC) (8/31/2010) |
| Vice Chair: Milton Cohen (A) (8/31/2011) |

**Replacements Needed**

| Cy Cantrell (EC) (8/31/2010) |
|-----------------------------|---------------------|
| Duane Buhrmester (B) (8/31/2010) |
| Phillip Anderson (N) (8/31/2010) |
| B.P.S. Murthi (M) (8/31/2010) |
| Peter Assmann (B) (8/31/2010) |
| Pamela Gossin (A) (8/31/2010) |
| Lynne Vieraitis (EP) (8/31/2010) |

| Colter Fleming (G) (8/31/2010) |
| Prashant Raghavendran (UG) (8/31/2010) |

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<tr>
<th>Cy Cantrell (EC)</th>
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<td>Lynne Vieraitis (EP)</td>
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# Committee on Effective Teaching

**Committee Name:** Committee on Effective Teaching  
**Charge:** Policy Memorandum 94-III.21-64  
**Senate Concurrent**

## Ex-Officio (without vote)
- Dean of Undergraduate Education
- A&H Associate Dean of Undergraduate Education
- BBS Associate Dean of Undergraduate Education
- ECS Associate Dean of Undergraduate Education
- EPPS Associate Dean of Undergraduate Education
- IS Associate Dean of Undergraduate Education
- M Associate Dean of Undergraduate Education
- NSM Associate Dean of Undergraduate Education

## Special Requirements
- 9 voting members
- 6 faculty members
- 1 from each school except for Interdisciplinary Studies
- 2 students
- 1 technical expert
- 2-year terms, staggered

## Responsible University Official
- Executive Vice President & Provost

## Technical Expert
- Rhonda Blackburn (OEE)

## Members Whose Terms are Continuing
- Michael Biewer (N) (8/31/2011)
- Livia Markoczi (M) (8/31/2011)

## Members Whose Terms are Expiring
- Matthew Goeckner (EC) (8/31/2010)
- Monica Rankin (A) (8/31/2010)
- John Santrock (B) (8/31/2010)

## Replacements Needed
- (8/31/2012)
- (8/31/2012)
- (8/31/2012)

## Chair
- Matthew Goeckner (EC) (8/31/2010)

## Vice Chair
2010-2011

COMMITTEE NAME: COMMITTEE ON FACULTY MENTORING

Charge: Policy Memorandum 04-I.2-89 Senate Concurrent

RESPONSIBLE UNIVERSITY OFFICIAL

Vice President for Diversity, Community Engagement

SPECIAL REQUIREMENTS:

14 Faculty members
In consultation with the Committee for the Support of Diversity and Equity
2-year terms, staggered

MEMBERS WHOSE TERMS ARE CONTINUING

<table>
<thead>
<tr>
<th>Member</th>
<th>Position</th>
<th>Term</th>
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<tbody>
<tr>
<td>Rachel Croson (EP)</td>
<td>(8/31/2011)</td>
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<td>Indranil Bardhan (M)</td>
<td>(8/31/2011)</td>
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<td>Robert Glosser (N)</td>
<td>(8/31/2011)</td>
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<tr>
<td>Karen Prager (I)</td>
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<td>Anne van Kleeck (B)</td>
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<td>Marilyn Waligore (A)</td>
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<th>Member</th>
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<tr>
<td>JEREMY HALL (EP)</td>
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<td>(8/31/2011)</td>
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<td>ALEXANDER BRAUN (N)</td>
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MEMBERS WHOSE TERMS ARE EXPIRING

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<td>Hlaing Minn (EC)</td>
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<td>Robert Hilborn (N)</td>
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<td>Tim Redman (A)</td>
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<td>Orlando Richard (M)</td>
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<td>Kathryn Stecke (M)</td>
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<td>Vacant (8/31/2010)</td>
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<td>HLAING MINN (EC)</td>
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<td>HOMER MONTGOMERY (N)</td>
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<td>SHERYL SKAGGS (EP)</td>
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<td>DAVID EDMUNDS (A)</td>
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<td>DAVID FORD (M)</td>
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<td>(8/31/2012)</td>
</tr>
<tr>
<td>KATHRYN STECKE (M)</td>
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<td>(8/31/2012)</td>
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</tbody>
</table>

CHAIR: Rachel Croson (EP)

VICE CHAIR: Hlaing Minn (EC)
COMMITTEE NAME: COMMITTEE ON FACULTY STANDING AND CONDUCT
Charge: Policy Memorandum 78-III.21-13 Senate Concurrent

SPECIAL REQUIREMENTS:
5 Faculty members
2-year terms, staggered

RESPONSIBLE UNIVERSITY OFFICIAL
Executive Vice President and Provost

MEMBERS WHOSE TERMS ARE CONTINUING
Rockford Draper (N) (8/31/2011)

MEMBERS WHOSE TERMS ARE EXPIRING
Ivor Page (EC) (8/31/2010)
William Cready (M) (8/31/2010)
Melanie Spence (B) (8/31/2010)

REPLACEMENTS NEEDED
IVOR PAGE (EC) (8/31/2012)
WILLIAM CREADY (M) (8/31/2012)
MELANIE SPENCE (B) (8/31/2012)

CHAIR: Richard Scotch (EP)
VICE CHAIR: Ivor Page (EC)
**COMMITTEE NAME:** COMMITTEE ON LEARNING MANAGEMENT SYSTEMS  
**Charge:** Policy Memorandum 08-III.21-98   Senate Concurrent

**EX-OFFICIO**  
Up to 20 members from offices of:  
- Educational Enhancement  
- Information Resources  
- Registrar  
- Audit and Compliance  
- School of Management instructional designers

**SPECIAL REQUIREMENTS:**  
6 Faculty members  
- One from each of six of the seven schools  
- and must use WebCT  
2-year terms, staggered  
- (of initial six members, 3 appointed for 1-year term and 3 appointed for 2-year terms)

**RESPONSIBLE UNIVERSITY OFFICIAL**  
Associate Provost for Educational Enhancement

**MEMBERS WHOSE TERMS ARE CONTINUING**  
Paul Jargowsky (EP) (8/31/2011)  
Tom Brikowski (N) (8/31/2011)  
Richard Golden (B) (8/31/2011)

**MEMBERS WHOSE TERMS ARE EXPIRING**  
Dinesh Bhatia (EC) (8/31/2010)  
John Gooch (A) (8/31/2010)  
Vacant (8/31/2010)

**REPLACEMENTS NEEDED**  
**KENDRA COOPER (EC)** (8/31/2012)  
**MATT BROWN (A)** (8/31/2012)  
**JENNIFER JOHNSON (M)** (8/31/2012)

**CHAIR:** Dinesh Bhatia (EC)  
**VICE CHAIR:** Vacant  
**RICHARD GOLDEN (B)**  
**PAUL JARGOWSKY (EP)**
2010-2011

**COMMITTEE NAME:** COMMITTEE ON QUALIFICATIONS OF ACADEMIC PERSONNEL

Charge: Policy Memorandum 78-III.21-16

**Senate Concurrent**

**COMMITTEE NAME:** COMMITTEE ON QUALIFICATIONS OF ACADEMIC PERSONNEL

**EX-OFFICIO**

**SPECIAL REQUIREMENTS:**

12 tenured faculty, two from each school (with the exception of Interdisciplinary Studies) preferably at the rank of Professor – no one holding an administrative appointment above the rank of Department Head shall be eligible to serve. 2-year terms, staggered

**RESPONSIBLE UNIVERSITY OFFICIAL**

Executive Vice President and Provost

**MEMBERS WHOSE TERMS ARE CONTINUING**

<table>
<thead>
<tr>
<th>Name</th>
<th>Term</th>
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<tbody>
<tr>
<td>Catherine Eckel (EP)</td>
<td>8/31/2011</td>
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<tr>
<td>R. Chandrasekaran (EC)</td>
<td>8/31/2011</td>
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<td>Jay Dowling (B)</td>
<td>8/31/2011</td>
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<td>David Mauer (M)</td>
<td>8/31/2011</td>
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<td>Tim Redman (A)</td>
<td>8/31/2011</td>
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**MEMBERS WHOSE TERMS ARE EXPIRING**

<table>
<thead>
<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Adrienne McLean (A)</td>
<td>8/31/2010</td>
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<tr>
<td>Kenneth Balkus (N)</td>
<td>8/31/2010</td>
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<td>Greg Earle (N)</td>
<td>8/31/2010</td>
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<td>Richard Golden (B)</td>
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<td>Robert Lowry (EP)</td>
<td>8/31/2010</td>
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<tr>
<td>Aria Nosratinia (EC)</td>
<td>8/31/2010</td>
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<tr>
<td>Brian Ratchford (M)</td>
<td>8/31/2010</td>
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<tr>
<td><strong>ZSUZSANNA OZSVATH (A)</strong></td>
<td><strong>(8/31/2012)</strong></td>
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<td><strong>XINCHOU LOU (N)</strong></td>
<td><strong>(8/31/2012)</strong></td>
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<td><strong>LARRY REITZER (N)</strong></td>
<td><strong>(8/31/2012)</strong></td>
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<tr>
<td><strong>ALICE O’TOOLE (B)</strong></td>
<td><strong>(8/31/2012)</strong></td>
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<tr>
<td><strong>MARIANNE STEWART (EP)</strong></td>
<td><strong>(8/31/2012)</strong></td>
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<tr>
<td><strong>ARIA NOSRATINIA (EC)</strong></td>
<td><strong>(8/31/2012)</strong></td>
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<tr>
<td><strong>MILIND DAWANDE (M)</strong></td>
<td><strong>(8/31/2012)</strong></td>
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</table>

**CHAIR:** Catherine Eckel (EP)

**VICE CHAIR:** Adrienne McLean (A)

**REPLACEMENTS NEEDED**

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<th>Name</th>
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<tr>
<td><strong>ARIANNA NOSRATINIA (EC)</strong></td>
<td><strong>(8/31/2012)</strong></td>
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</tbody>
</table>

**CHAIR:** Catherine Eckel (EP)

**VICE CHAIR:** Adrienne McLean (A)
2010-2011

COMMITTEE NAME: COMMITTEE ON STUDENT SCHOLARSHIPS

Charge: Policy Memorandum 78-III.21-18

Senate Concurrent

**EX-OFFICIO (WITH VOTE)**

Dean of Graduate Studies
Dean of Undergraduate Education

**EX-OFFICIO (WITHOUT VOTE)**

Director of Financial Aid
Director of Endowment Services and Compliance
Director of the Office of International Education

**SPECIAL REQUIREMENTS:**

7 members from among the Associate Deans for Undergraduate Education, or heads of graduate programs in the 7 schools
2-year terms, staggered

**RESPONSIBLE UNIVERSITY OFFICIAL**

Associate Provost responsible for Student Affairs

**MEMBERS WHOSE TERMS ARE CONTINUING**

Krutik Dholakia-Lehenbauer (EP) (8/31/2011)
Douglas Eckel (M) (8/31/2011)
John Hoffman (N) (8/31/2011)
Simeon Ntafos (EC) (8/31/2011)

**MEMBERS WHOSE TERMS ARE EXPIRING**

Shelley Lane (A) (8/31/2010)
Liz Salter (I) (8/31/2010)
Robert Stillman (B) (8/31/2010)

**REPLACEMENTS NEEDED**

**CHAIR:** Douglas Eckel (M)

**VICE CHAIR:** Shelley Lane (A)
2010-2011

COMMITTEE NAME: LIBRARY COMMITTEE

Charge: Policy Memorandum 78-III.21-14Senate Concurrent

EX-OFFICIO (WITHOUT VOTE)

Dean of Libraries
Library General Administration (one member)

RESPONSIBLE UNIVERSITY OFFICIAL

Dean of Libraries

MEMBERS WHOSE TERMS ARE CONTINUING

Susan Chizeck (I) (8/31/2011)
Yuri Gartstein (N) (8/31/2011)
Warren Goux (N) (8/31/2011)
Charles Hatfield (A) (8/31/2011)
Pamela Rollins (B) (8/31/2011)
John Santrock (B) (8/31/2011)
Michael Tiefelsdorf (EP) (8/31/2011)

MEMBERS WHOSE TERMS ARE EXPIRING

FACULTY:
J. Michael Farmer (A) (8/31/2010)
Suresh Radhakrishnan (M) (8/31/2010)
Titu Andreescu (N) (8/31/2010)
Nasser Kehtarnavaz (EC) (8/31/2010)
Natalie Ring (A) (8/31/2010)
Jane Salk (M) (8/31/2010)

STUDENTS:
Jordan Hersch (UG) (8/31/2010)
Senthil Rajendran (G) (8/31/2010)

CHAIR: J. Michael Farmer (A)
VICE CHAIR: Suresh Radhakrishnan (M)

SPECIAL REQUIREMENTS:

16 voting members
2 Students, including one undergraduate and one graduate student
7 faculty – one from each School
7 Members, one from each school’s Library Acquisition Committee nominated by School Deans
2-year terms, staggered

REPLACEMENTS NEEDED

RICHARD GOLDEN (B) (8/31/2012)
SURESHE RADHAKRISHNAN (M) (8/31/2012)
PANKAJ CHOUDHARY (N) (8/31/2012)
KAMRAN KIASALEH (EC) (8/31/2012)
PAT MICHAELSON (A) (8/31/2012)
SURYA JANAKIRAMAN (M) (8/31/2012)
DONGGYU SUL (EP) (8/31/2012)

(UG) (8/31/2011)
(G) (8/31/2011)

RICHARD GOLDEN (B)
KAMRAN KIASALEH (EC)
2010-2011

**COMMITTEE NAME:** ACADEMIC PROGRAM REVIEW

Charge: Policy Memorandum 94-III.24-63  University-Wide Committee

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**EX-OFFICIO**

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**SPECIAL REQUIREMENTS:**

3  Faculty members
3  Deans
3-year terms, staggered

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**RESPONSIBLE UNIVERSITY OFFICIAL**

Executive Vice President and Provost

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**MEMBERS WHOSE TERMS ARE CONTINUING**

**FACULTY:**
Andrea Fumagalli (EC) (8/31/2012)

**DEANS:**
Hasan Pirkul (Dean, M) (8/31/2012)
Mark Spong (Dean, EC) (8/31/2011)

---

**MEMBERS WHOSE TERMS ARE EXPIRING**

**FACULTY:**
Gregg Dieckmann (N) (8/31/2010)
Robert Stillman (B) (8/31/2010)

**DEANS:**
Myron Salamon (Dean, N) (8/31/2010)

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**REPLACEMENTS NEEDED**

**FACULTY:**
Xinchou Lou (N)  (8/31/2013)
Ross Roesser (B)  (8/31/2013)

**DEANS:**
James Marquart (EP)  (8/31/2013)

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**CHAIR:** Gregg Dieckmann (N)

**VICE CHAIR:** Andrea Fumagalli (EC)

---

Xinchou Lou (N)
2010-2011

COMMITTEE NAME: ACADEMIC CALENDAR COMMITTEE
Charge: Policy Memorandum 02-I.2-85 University-Wide Committee

EX-OFFICIO
University Registrar and Director of Academic Records (with vote)

SPECIAL REQUIREMENTS:
10 Voting Members
1 University Registrar and Director of Academic Records (w/vote)
2 Administration
3 Faculty
2 Student Government
2 Staff
All but Registrar appointed annually

RESPONSIBLE UNIVERSITY OFFICIAL
Executive Vice President & Provost

MEMBERS WHOSE TERMS ARE EXPIRING

FACULTY:
Austin Cunningham (N) (8/31/2010)
Andras Farago (EC) (8/31/2010)
Sheila Amin Gutierrez de Piñeres (8/31/2010)

ADMINISTRATION:
John Wiorkowski (N) (8/31/2010)
Douglas Eckel (M) (8/31/2010)

STUDENTS:
Lye Ching Wong (UG) (8/31/2010)
Rick Loeza (UG) (8/31/2010)

STAFF:
Caroline Crossley (8/31/2010)
Vacant (8/31/2010)

CHAIR: John Wiorkowski (N)
VICE CHAIR: Douglas Eckel (M)

REPLACEMENTS NEEDED

GANESH JANAKIRAMAN (M) (8/31/2011)
ANDRAS FARAGO (EC) (8/31/2011)
PAUL BATTAGLIO (EP) (8/31/2011)
JOHN WIORKOWSKI (N) (8/31/2011)
SHEILA AMIN GUTIERREZ DE PIÑERES (EP) (8/31/2011)
Lye Ching Wong (UG) (8/31/2011)
Rick Loeza (UG) (8/31/2011)
Caroline Crossley (8/31/2010)
Vacant (8/31/2010)

JOHN WIORKOWSKI (N)
ANDRAS FARAGO (EC)
COMMITTEE NAME: CAMPUS FACILITIES COMMITTEE

Charge: Policy Memorandum 81-I.2-42
University-Wide Committee

EX-OFFICIO (without vote)
Dean of Graduate Studies
Vice President, chief Information Officer
Associate Vice President for Facilities Management
Exec. Director of Strategic Planning & Analysis
Exec. Vice President and Provost
Staff Council Member

LIBRARY REPRESENTATIVE (with vote)

SPECIAL REQUIREMENTS:
No fewer than 10 voting members
4 Faculty
2 Deans
1 Student
1 Representative from Student Affairs
1 Off-campus Representative
1 Library staff
3-year terms, staggered

RESPONSIBLE UNIVERSITY OFFICIAL
Vice President for Business Affairs

MEMBERS WHOSE TERMS ARE CONTINUING
FACULTY
John Ferguson (NSM) (8/31/2012)
Tom Campbell (CD) (8/31/2012)
Hasan Pirkul (SOM & Dean) (8/31/2012)

OFF-CAMPUS REPRESENTATIVE
Patti Henry-Pinch (8/31/2011)

MEMBERS WHOSE TERMS ARE EXPIRING
FACULTY
Thomas Linehan (A&H) (8/31/2010)
Murray Leaf (EPPS) (8/31/2010)
Mark Spong (ECS & Dean) (8/31/2010)

STUDENTAFFAIRSSTAFF(EX-OFFICIO)
Donna Rogers (8/31/2010)

STAFF COUNCIL (EX-OFFICIO)
Daniel Calhoun (8/31/2010)

STUDENT
Caleb Brackens (UG) (8/31/2010)

CHAIR: Thomas Linehan (A&H) (8/31/2010)
Vice Chair: John Ferguson (NSM) (8/31/2012)

REPLACEMENTS NEEDED

THERESA TOWNER (A) (8/31/13)
MURRAY LEAF (EP) (8/31/13)
MARK SPONG (ECS & DEAN) (8/31/13)

(8/31/2010)

(8/31/2013)

(8/31/2011)
2010-2011

COMMITTEE NAME: Commencement Committee

Charge: Policy Memorandum 83-I.2-44 University-Wide Committee

EX-OFFICIO (without vote)

Assistant Vice President for Student Affairs and Dean of Students
Director of University Events
Speaker of the Faculty (Vice Chair)
Dean of Graduate Studies
Dean of Undergraduate Education
Chief of Police
Associate Vice President for Facilities Management
Bookstore Manager
Coordinator of Student Health Services
Representative from Media Services
Representative from Alumni Services
University Registrar & Director of Academic Records
Special Events Coordinator

SPECIAL REQUIREMENTS:

2 Faculty
2 Student representatives (including the President of the Student Body)
3-year terms

RESPONSIBLE UNIVERSITY OFFICIAL

Executive Vice President and Provost

MEMBERS WHOSE TERMS ARE CONTINUING
FACULTY:
Kathryn Evans (A&H) (8/31/2011)

MEMBERS WHOSE TERMS ARE EXPIRING
FACULTY:
Fang Qui (EP) (8/31/2010)

STUDENTS:
Diana Kao, SG President (8/31/2010)
Haroon Hashmi (UG) (8/31/2010)

REPLACEMENTS NEEDED

DOUG KIEL (EP) (8/31/2013)

Grace Bielawski, SG President (8/31/2011)

Chair: Judy Hensley, Director of University Events
Vice Chair: Murray Leaf

JUDY BARNES, DIRECTOR OF UNIVERSITY EVENTS
MURRAY LEAF
2010-2011

COMMITTEE NAME: COMMITTEE ON PARKING AND TRANSPORTATION

Charge: Policy Memorandum 78-I.2-15

Committee on Parking and Transportation

EX-OFFICIO (without vote) | SPECIAL REQUIREMENTS:
---|---
Chief of Police | 6 voting members
Associate Vice President for Facilities Management or designee | 2 Faculty
Safety Officer | 1 Staff
Director of Disability Services | 2 Students
Parking and Transportation Manager | 1 Staff Council
Assoc. VP for Budget and Resource Planning | 2-year terms

RESPONSIBLE UNIVERSITY OFFICIAL & CHAIR
Vice President for Business Affairs

MEMBERS WHOSE TERMS ARE CONTINUING

FACULTY:
Thomas Brunell (EPPS) (8/31/2011)

STAFF:
Kent Mecklenburg (8/31/2011)

MEMBERS WHOSE TERMS ARE EXPIRING

FACULTY:
Mihaela Iovu (NSM) (8/31/2010)

STAFF COUNCIL:
Tysh Coleman (8/31/2010)

STUDENTS:
Steven Rosson (UG) (8/31/2010)
Samia Hossain (UG) (8/31/2010)

REPLACEMENTS NEEDED

JOHN WIORKOWSKI (8/31/2012)

(8/31/2012)

(8/31/2011)

(8/31/2011)
2010-2011

COMMITTEE NAME: COMMITTEE ON RESEARCH INVOLVING HUMAN SUBJECTS

Charge: Policy Memorandum 79-I.2-31 University-Wide Committee

EX-OFFICIO (WITH VOTE)
Vice President for Research

RESPONSIBLE UNIVERSITY OFFICIAL
Vice President for Research

MEMBERS WHOSE TERMS ARE CONTINUING
FACULTY:
John Burr (NSM) (8/31/2011)
Rachel Croson (EPPS) (8/31/2011)
Bart Rypma (BBS) (8/31/2011)

MEMBERS WHOSE TERMS ARE EXPIRING
FACULTY:
Aage Moller (BBS) (8/31/20110)
Jay Dowling (BBS) (8/31/2010)
William Katz (BBS) (8/31/2010)
Yu Wang (M) (8/31/2010)

NON-UTD REPRESENTATIVES
Randal Boss (8/31/2010)
Judge Daniel Curran (8/31/2010)

STUDENT
Chanel Matney (UG) (8/31/2010)

STAFF
James Cannici (8/31/2010)
Susie Milligan (8/31/2010)
Sanaz Okhovat (8/31/2010)
Kerry Tate (8/31/2010)

Chair: Aage Moller (BBS)

Vice Chair: John Burr (NSM)

SPECIAL REQUIREMENTS
No fewer than nine (9) members
1 off-campus representative
Male and female members and
variety of professions
1 member whose primary expertise is in a
non-scientific area
(See charge for more requirements)
2-year terms

DENISE BOOTS (EPPS) (8/31/2011)

REPLACEMENTS NEEDED

AAGE MOLLER (BBS) (8/31/2012)
JAY DOWLING (BBS) (8/31/2012)
WILLIAM KATZ (BBS) (8/31/2012)
ERNAN HARUVY (M) (8/31/2012)

(8/31/2012)

(8/31/2012)

(8/31/2012)

(8/31/2012)

(8/31/2012)

AAGE MOLLER (BBS)

JOHN BURR (NSM)
2010-2011

COMMITTEE NAME: COMMITTEE FOR THE SUPPORT OF DIVERSITY AND EQUITY

Charge: Policy Memorandum 97-I.2-81 University-Wide Committee

EX OFFICIO

RESponsible University Official
Vice President for Diversity and Community Engagement

SPECIAL REQUIREMENTS
11 Faculty members (from each of the seven Schools
3 Academic Administrators
8 Staff members
2-year terms

MEMBERS WHOSE TERMS ARE CONTINUING

ACADEMIC ADMINISTRATION
Abby Kratz (8/31/2011)
Sherry Marek (8/31/2011)
Diana Willis (8/31/2011)

STAFF
Danny Cordova (8/31/2011)
Vacant (8/31/2011)
Andrea Wagner (8/31/2011)

FACULTY
Sean Cotter (A&H) (8/31/2011)
Dave Edmunds (A&H) (8/31/2011)
David Ford (SOM) (8/31/2011)
Candice Mills (BBS) (8/31/2011)
Kathy Stecke (SOM) (8/31/2011)
Doug Dow (EPPS) (8/31/2011)
Rym Wenkstern (ECS) (8/31/2011)

STAFF
Peter Park (A&H) (8/31/2011)

MEMBERS WHOSE TERMS ARE EXPIRING

FACULTY
Nathan Berg (EPPS) (8/31/2010)
Gail Breen (NSM) (8/31/2010)
Margaret Owen (BBS) (8/31/2010)
Erin Smith (IS) (8/31/2010)

STAFF
Arthur Gregg (8/31/2010)

REPLACEMENTS NEEDED

TOMISLAV KOVANDZIC (EPPS) (8/31/2012)
Li Zhang (NSM) (8/31/2012)
Margaret Owen (BBS) (8/31/2012)
Karen Prager (IS) (8/31/2012)

Chair: Abby Kratz (8/31/2011)

Vice Chair: Douglas Dow (8/31/2011)

Douglas Dow (EPPS)
Peter Park (A&H)
2010-2011

**COMMITTEE NAME:** INFORMATION RESOURCES SECURITY, PLANNING, AND POLICY COMMITTEE

**Charge:** Policy Memorandum 03-1.2-88

**EX OFFICIO (WITH VOTE)**
Chief Information Security Officer

**RESPONSIBLE UNIVERSITY OFFICIAL**
Vice President, Chief Information Officer

**MEMBERS WHOSE TERMS ARE CONTINUING**

**FACULTY**
- Xin Chou Lou (NSM) (8/31/2011)
- Monica Evans (A&H) (8/31/2011)
- Jim Murdoch (EPPS) (8/31/2011)
- Young Ryu (SOM) (8/31/2011)
- Myron Salamon (NSM & Dean) (8/31/2011)

**STAFF COUNCIL**
Arturo Elizondo (8/31/2011)

**MEMBERS WHOSE TERMS ARE EXPIRING**

**FACULTY**
- Balaji Raghavachari (ECS) (8/31/2010)
- Mark Spong (ECS & Dean) (8/31/2010)

**STAFF**
- Rhonda Blackburn (Academic Affairs) (8/31/2010)
- Rene Herrera (Audit & Compliance) (8/31/2010)
- Wanda Mitzutowicz (Business Affairs) (8/31/2010)
- Sanaz Okhovat (Research Compliance) (8/31/2010)

**Chair:** Jim Murdoch (EPPS)

**Vice Chair:** Balaji Raghavachari (ECS)

**SPECIAL REQUIREMENTS**
- 13 Voting Members
- (7 tenure-track faculty w/2 at position of Dean or above)
- 1 Staff – Audit and Compliance
- 1 Staff – Academic Affairs
- 1 Staff Council
- 1 Staff – Office of VP for Research
- 1 Staff Business Affairs

**REPLACEMENTS NEEDED**

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<tr>
<th>Name</th>
<th>Position</th>
<th>Term</th>
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<tbody>
<tr>
<td>Latifur Khan</td>
<td>ECS</td>
<td>8/31/2012</td>
</tr>
<tr>
<td>Mark Spong</td>
<td>ECS &amp; Dean</td>
<td>8/31/2012</td>
</tr>
<tr>
<td>Young Ryu</td>
<td>SOM</td>
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<tr>
<td>Patrick Brandt</td>
<td>EPPS</td>
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</table>
EX-OFFICIO (WITH VOTE)
Vice President for Research

RESPONSIBLE UNIVERSITY OFFICIAL
Vice President for Research

MEMBERS WHOSE TERMS ARE CONTINUING
FACULTY
Juan Gonzalez (NSM) (8/31/2011)
Lucien Thompson (BBS) (8/31/2012)
Gail Breen (NSM) (8/31/2011)
Christa McIntyre Rodriguez (BBS) (8/31/2012)
Leonidas Bleris (ECS) (8/31/2012)

NON-UTD REPRESENTATIVES
Tony Myers (8/31/2011)*
Egeene Q. Daniels (8/31/2011)*
(*not approved by the Senate)

Chair: Juan Gonzalez (NSM) (8/31/2011)
Vice Chair: Lucien Thompson (BBS) (8/31/2012)

SPECIAL REQUIREMENTS
No fewer than 6 (six) members
1 Member a Doctor of Veterinary Medicine
1 Community representative
1 Must be a practicing scientist experienced in research involving animals
1 Must be a person whose primary concerns are in a non-scientific area
3-year terms

Betty Pace (NSM) (8/31/2011)
2010-2011

**COMMITTEE NAME:** INSTITUTIONAL BIOSAFETY COMMITTEE

**Charge:** Policy Memorandum 79-I.2-27 University-Wide Committee

**EX-OFFICIO**

Vice President for Research
Environmental Health & Safety Director
Biosafety Officer

**SPECIAL REQUIREMENTS**

No fewer than five members
2 (at least, and not less than 20% of membership) shall not be affiliated with the University
3-year terms
Chair – 2-year term and a member of the University Safety Council

**RESPONSIBLE UNIVERSITY OFFICIAL**

Vice President for Business Affairs

**MEMBERS WHOSE TERMS ARE CONTINUING**

*FACULTY*
Betty Pace (NSM) (8/31/2011)
Steven Levene (NSM) (8/31/2012)
Marco Atzori (BBS) (8/31/2012)
Jeff De Jong (NSM) (8/31/2011)

**NON-UTD MEMBERS**

Steve Dossett (8/31/2011)
Nancy Viamonte (8/31/2011)

**MEMBERS WHOSE TERMS ARE EXPIRING**

Stephen Spiro (NSM) (8/31/2010)
Li Zhang (NSM) (8/31/2010)

**REPLACEMENTS NEEDED**

SANTOSH D’MELLO (NSM) (8/31/2013)
PAUL PANTANO (NSM) (8/31/2013)

**Chair:** Betty Pace (NSM) (8/31/2011)

**Vice Chair:** Steven Levene (NSM) (8/31/2012)

**STEVEN LEVENE (NSM)**

**MARCO ATZORI (BBS)**
2010-2011

COMMITEE NAME: INTELLECTUAL PROPERTY ADVISORY COMMITTEE
Charge: Policy Memorandum 79-III.27-36 University-Wide Committee

EX-OFFICIO (WITH VOTE)
Dean of Graduate Studies

Vice President for Business Affairs
Associate Vice President for Technology
Commercialization

RESPONSIBLE UNIVERSITY OFFICIAL
Vice President for Research

SPECIAL REQUIREMENTS
7 Voting members from among the voting faculty to provide broad representation of faculty research interests in the university. One voting member form the faculty will be Chair, one will be Vice Chair.

The President, at his or her discretion, may appoint up to three non-voting non-UT Dallas members to advise the voting members

2-year terms, staggered

MEMBERS WHOSE TERMS ARE CONTINUING
Yves Chabal (ECS) (8/31/2011)
John Ferraris (NSM) (8/31/2011)
Dan Griffith (EPPS) (8/31/2011)
Michelle Rebello (SOM) (8/31/2011)

STAN LIEBOWITZ (SOM) (8/31/2011)

MEMBERS WHOSE TERMS ARE EXPIRING
FACULTY
John Fonseka (ECS) (8/31/2010)
Laurence Cauller (BBS) (8/31/2010)
Anvar Zakhidov (NSM) (8/31/2010)

BILL FRENSLEY (ECS) (08/31/2012)
ROB RENNAKER (BBS) (8/31/2012)
THOMAS LINEHAN (A&H) (8/31/2012)

STAFF
Rochelle Pena (8/31/2010)

STAFF (8/31/2012)

NON-UTD REPRESENTATIVES
Daniel Chalker (8/31/2010)
Edwin Flores (8/31/2010)
Rob Miles (8/31/2010)

(8/31/2012)

Chair: John Fonseka (ECS) (8/31/2010)

YVES CHABAL (ECS)

Vice Chair: Yves Chabal (ECS) (8/31/2011)

JOHN FERRARIS (NSM)
2010-2011

COMMITTEE NAME: RADIATION SAFETY COMMITTEE
Charge: Policy Memorandum 92-I.3-55 University-Wide Committee

EX-OFFICIO (without vote)
University Environmental Health and Safety Director
Vice President for Research

SPECIAL REQUIREMENTS
At least three faculty members
Radiation Safety Officer (Chair)
3-year terms

STAFF
Radiation Safety Officer, Chair

RESPONSIBLE UNIVERSITY OFFICIAL
Vice President for Business Affairs

MEMBERS WHOSE TERMS ARE CONTINUING
Stephen Levene (NSM) (8/31/2011)
John Sibert (NSM) (8/31/2011)

MEMBERS WHOSE TERMS ARE EXPIRING
Ervin Fenyes (NSM) (8/31/2010)

REPLACEMENTS NEEDED
STEPHEN SPIRO (NSM) (8/31/2013)

CHAIR: Kathy White, Radiation Safety Officer and University Safety Officer

VICE CHAIR: Ervin Fenyes (NSM)
2010-2011

COMMITTEE NAME: UNIVERSITY SAFETY AND SECURITY COUNCIL
Charge: Policy Memorandum 92-I.3-55 University-Wide Committee

EX-OFFICIO
Chief of Police
Assistant Vice President for Student Affairs
and Dean of Students
Associate Vice President for Facilities Management
University Environmental Health and Safety Officer
Emergency Management Coordinator

RESPONSIBLE UNIVERSITY OFFICIAL
Vice President for Business Affairs

MEMBERS WHOSE TERMS ARE CONTINUING

FACULTY
Lee Bulla (NSM) (8/31/2011)
Lynne Vieraitis (EPPS) (8/31/2011) – BRUCE JACOBS (8/31/2012)
Eric Vogel (ECS) (8/31/2011)

STAFF COUNCIL
Lynne Boyer (8/31/2011)

MEMBERS WHOSE TERMS ARE EXPIRING

FACULTY
Lawrence Overzet (ECS) (8/31/2010)

STAFF
Sandra Mitchell (8/31/2010)
Ricky Robinson (8/31/2010)
Vivian Rutledge (8/31/2010)
Kerry Tate (8/31/2010)
Steve Walters (8/31/2010)

STUDENTS
Abhimany Singh (UG) (8/31/2010)
Alexis Harper (G) (8/31/2010)

Chair: Lawrence Overzet (ECS)
Vice Chair: Sandra Mitchell

SPECIAL REQUIREMENTS
4 members from faculty
6 members from staff
1 Callier Center physical plant
1 Worker’s Comp. Ins. Rep. from the Office of Environmental Health & Safety
1 Science Laboratories
1 ADA Compliance Officer
1 Student Life (Disability Services)
1 Staff Council

Chairs of the Following Committees:
Campus Facilities
Institutional Biosafety
Parking and Security
Radiation Safety

2 students – 1 Undergraduate; 1 Graduate
Chair – Faculty Member

REPLACEMENTS NEEDED

ROBERT WALLACE (ECS) (8/31/2012)

(8/31/2012)

(8/31/2012)

WALLACE MARTIN (8/31/2012)

(8/31/2012)

(8/31/2012)

(8/31/2012)

DENNIS MILLER

WALLACE MARTIN
2010-2011

COMMITTEE NAME: STUDENT FEE ADVISORY COMMITTEE
Charge: Policy Memorandum 90-III.21-51 University-Wide Committee

EX-OFFICIO (WITHOUT VOTE)
Assistant Vice President for Student Affairs and Student Affairs
Assistant Vice President for Student Affairs
Associate Vice President for Budget and Resource Planning

RESPONSIBLE UNIVERSITY OFFICIAL
Vice President for Student Affairs

MEMBERS WHOSE TERMS ARE CONTINUING
STAFF
Amanda Smith (8/31/2011)

MEMBERS WHOSE TERMS ARE EXPIRING
FACULTY
Simeon Ntafos (ECS) (8/31/2010)
Laurie Ziegler (SOM) (8/31/2010)

STAFF
Elizabeth Ramirez (8/31/2010)

STUDENTS
Diana Kao (UG) (8/31/2010)
Remsen Jennings (UG) (8/31/2010)
Cody Eilrich (UG) (8/31/2010)
Steven Rosson (UG) (8/31/2010)
Rachel Stratton (UG) (8/31/2010)

SPECIAL REQUIREMENTS
9 Voting Members
Including:
5 Students
   (3 with two-year terms; 2 with one-year term)
2 Faculty
2 Staff
   2-year terms
   Committee elects Chair

REPLACEMENTS NEEDED
FACULTY
MARK ROSEN (A&H) (8/31/2012)
FRANK ANDERSON (SOM) (8/31/2012)

STAFF
(8/31/2012)

STUDENTS
(8/31/2011)
(8/31/2011)
(8/31/2011)
(8/31/2011)
(8/31/2011)
2010-2011

COMMITTEE NAME: UNIVERSITY RESEARCH INTEGRITY COMMITTEE
Charge: Policy Memorandum 95-III.21-67 University-Wide Committee

EX-OFFICIO (WITH VOTE)
Dean of Graduate Studies
Vice President for Research, Chair

RESPONSIBLE UNIVERSITY OFFICIAL
Executive Vice President and Provost

SPECIAL REQUIREMENTS
8 tenured faculty at rank of full professor
Each school, except for Interdisciplinary Studies, should be represented
3-year terms

MEMBERS WHOSE TERMS ARE CONTINUING
Marianne Stewart (EPPS) (8/31/2011)
Charles Bambach (A&H) (8/31/2011)
Vijay Mookerjee (SOM) (8/31/2012)
Bart Rypma (BBS) (8/31/2011)
Barry Seldon (EPPS) (8/31/2012)
Dean Sherry (NSM) (8/31/2012)

MEMBERS WHOSE TERMS ARE EXPIRING
Robert Serfling (NSM) (8/31/2010)
Lakshman Tamil (ECS) (8/31/2010)

REPLACEMENTS NEEDED
HAROLD CLARKE (EPPS) (8/31/2013)
LAKSHMAN TAMIL (ECS) (8/31/2013)

Chair: Bruce Gnade (VP for Research)

Vice Chair: Marianne Stewart (EPPS)

BRUCE GNADE (VP FOR RESEARCH)
2010-2011

COMMITTEE NAME: AUXILIARY SERVICES ADVISORY COMMITTEE

Charge: Policy Memorandum 96-I.2-71 University-Wide Committee

EX-OFFICIO (without vote)

Assistant Vice President for Student Affairs and Dean of Students
Auxiliary Services Manager
Director of Food Services
Director of Student Union
UTD Bookstore Manager

SPECIAL REQUIREMENTS:

7 Voting members
3 From faculty and staff
4 Students
1-year term

RESPONSIBLE UNIVERSITY OFFICIAL

Assistant Vice President for Procurement Management

MEMBERS WHOSE TERMS ARE EXPIRING

FACULTY:
Sheila Amin Gutierrez de Piñeres (EPPS) (8/31/2010)
Susan Briante (A&H) (8/31/2010)

STAFF:
Patrice Holt (8/31/2010)

STUDENTS:

REPLACEMENTS NEEDED

JENNIFER HOLMES (EPPS) (8/31/2011)
JONATHAN FROME (A&H) (8/31/2011)

CHAIR: Pete Bond (Asst. VP for Procurement Mgt.)
VICE CHAIR: Sheila Amin Gutierrez de Piñeres (EPPS)
COMMITTEE NAME: CAMPUS WELLNESS COMMITTEE

Charge: Policy Memorandum 09-I.2-99 University-Wide Committee

MEMBERS WHOSE TERMS ARE CONTINUING
FACULTY:
Shayla Holub (B) (8/31/2011)
Michael Baron (N) (8/31/2011)

STAFF:
Vivian Rutledge (8/31/2011)
Roxanne Minnish (8/31/2011)

SPECIAL REQUIREMENTS:
NO FEWER THAN 9 MEMBERS
3 Faculty
3 Staff
3 Students
Staggered terms

MEMBERS WHOSE TERMS ARE EXPIRING
FACULTY:
Erich Schlereth (A) (8/31/2010)

STAFF:
Danielle Derbes (8/31/2010)

STUDENTS:
Ryan E. Campbell (8/31/2010)
Zach Fichtenbaum (8/31/2010)
Sara Mahmood (8/31/2010)

REPLACEMENTS NEEDED

ERIC SCHLERETH (A&H) (8/31/2012) (8/31/2012)

(REPLACEMENTS NEEDED)

CO-CHAIRS: Carrie Chutes, Vivian Rutledge

Vice Chair:
Proposed Academic Certificate Program
Title: Lean Six Sigma for Healthcare Management Yellow Belt Certificate
School: School of Management

Contact:
Kannan Ramanathan
kannan.ramanathan@utdallas.edu
(972) 883-5953

Implementation Date:
Summer 2010

Introduction/Description:

The School of Management is offering a graduate course titled Quality Improvement in Healthcare under the umbrella of “HMGT 6329 – Special Topics in Healthcare”. The curriculum of this course covers the Lean Six Sigma framework for quality improvement.

Typical industry practice is to recognize students’ completion of Lean Six Sigma training by awarding, successively, a Yellow Belt, Green Belt, Black Belt and Master Black Belt certificates. A student completing the coursework in Lean Six Sigma receives a ‘Yellow Belt’ Certificate. The next step in Lean Six Sigma education is the Green Belt. A Green Belt Certificate is awarded to students who, after receiving a Yellow Belt, go on to work on a project in a real work environment and complete project requirements under the guidance of a Lean Six Sigma mentor. A third level after the Green Belt is the Black Belt Certificate and finally the Master Black Belt Certificate. The Black Belt and Master Black Belt levels focus more on instruction of Lean Six Sigma, management of projects and other administrative functions.

Presently, the Center for Intelligent Supply Networks (C4iSN) at the School of Management, UTD, offers Lean Six Sigma certificates at the Yellow Belt, Green Belt Brown Belt, and Black Belt levels. However there is no course directed specifically at Lean Six Sigma for Quality Improvement in Healthcare.

This proposal is to recommend that students completing the set of courses listed below be awarded a Yellow Belt Certificate in Lean Six Sigma for Quality Improvement in Healthcare.

Academic Focus of the Certificate:

Lean Six Sigma is a framework used in improving quality by focusing on re-engineering the processes involved in delivering a product or service. Six Sigma was introduced in the mid 1980s to improve manufacturing processes. Lean concepts have evolved over many decades and complement Six Sigma principles. Current popular practice is to combine teachings from Lean and Six Sigma and offer courses under the joint rubric of Lean Six Sigma. Lean Six Sigma has become popular not only in manufacturing, but
also in the service sector. Increasingly it is being applied to improve the quality of healthcare processes.

In response to this growing interest, the Masters in Healthcare Management program in the School of Management is offering a quality improvement program targeting the healthcare industry. The curriculum includes concepts in Lean Six Sigma tailored to specific requirements of healthcare.

**Job Market for the Certificate:**
The Masters in Healthcare Management was introduced only recently in 2008. However, we already have about 150 students registered for various healthcare courses, thereby supporting the notion that Healthcare is a popular topic for academic study. The current national debate in Healthcare also points to a strong need for professionals qualified in healthcare quality.

Looking for job postings in healthcare quality improvement on several job-search sites turned up a number of ‘hits’ as summarized below.

<table>
<thead>
<tr>
<th>Search Engine</th>
<th>Search Date</th>
<th>Zip Code</th>
<th>Search Radius</th>
<th>Search Terms</th>
<th>Number of Hits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monster.com</td>
<td>4/6/2010</td>
<td>75080</td>
<td>20 miles</td>
<td>Healthcare, yellow belt</td>
<td>4</td>
</tr>
<tr>
<td>Monster.com</td>
<td>4/8/2010</td>
<td>n/a</td>
<td>n/a</td>
<td>Healthcare quality improvement, Dallas, TX</td>
<td>53</td>
</tr>
<tr>
<td>Careerbuilder.com</td>
<td>4/8/2010</td>
<td>75080</td>
<td>30</td>
<td>Quality Improvement healthcare</td>
<td>95</td>
</tr>
<tr>
<td>Yahoojob.com</td>
<td>4/8/2010</td>
<td>Dallas</td>
<td>n/a</td>
<td>Quality Improvement healthcare</td>
<td>123</td>
</tr>
<tr>
<td>Indeed.com</td>
<td>4/8/2010</td>
<td>Dallas</td>
<td>n/a</td>
<td>Healthcare quality improvement</td>
<td>96</td>
</tr>
<tr>
<td>Simplyhired.com</td>
<td>4/8/2010</td>
<td>Dallas</td>
<td>n/a</td>
<td>Quality Improvement healthcare</td>
<td>65</td>
</tr>
</tbody>
</table>

**Admission Policy:**
Students doing their MS in Healthcare Management and already enrolled in the Quality Improvement for Healthcare course will be automatically enrolled in the Yellow Belt Certificate program. Non-degree seeking students will not be eligible for the Yellow Belt Certificate. For the award of the Certificate, students must satisfactorily complete and pass with a grade of B or better the four required courses in the curriculum plan along with any unmet course pre-requisites. As all courses required for the Certificate are already being offered by the School of Management, changes to the School of Management curriculum are not necessary.
Organizational Arrangement:
The proposed certificate program will be managed by the Area of HealthCare within the School of Management.

Credit Hours and Degree Programs:
The Certificate requires students to successfully complete four courses for a total of 12 SCH.

Course Offerings and Site Locations (note new courses with an asterisk):
Each of the four courses required for the proposed Certificate program is a three credit-hour course. These courses are already being offered by the university at the Richardson Campus.

Course and (FacultyMember)
1. HMGT 6320 – The American Healthcare System (Forney Fleming III)
2. HMGT 6321 – Strategic Management of Healthcare Organizations (Kannan Ramanathan)
3. HMGT 6323 – Healthcare Informatics in Healthcare (Indranil R. Bardhan)
4. HMGT 6332 – Quality Improvement in Healthcare – Six Sigma & Beyond (Kannan Ramanathan)

HMGT 6320 The American Healthcare System (3 semester hours). Examines the structure, financing and operation of the US healthcare industry. It analyzes how priorities are established, how services are organized and delivered, factors that influence the cost, quality and availability of healthcare, and opposing positions on the future of healthcare reform. This course serves as an introduction for healthcare majors.

HMGT 6321 Strategic Management of Healthcare Organizations (3 semester hours) Explores how healthcare organizations can create sustainable competitive advantage in a volatile, reimbursement driven industry. Topics include external and internal environmental analysis, strategy formulation, organizational design and control and the impact of mergers and alliances on industry performance. Healthcare case studies are used to illustrate key concepts.

HMGT 6323 (MIS 6317) Healthcare Informatics (3 semester hours) Examines the unique challenges of providing timely, complete, accurate and reliable information in the healthcare industry, focusing on the role of data management and information technology in improving healthcare delivery.

HMGT 6329 Quality Improvement in Healthcare: Lean Six Sigma and Beyond. (3 semester hours) Explores process engineering concepts in the context of healthcare. Topics include Lean and the Six Sigma DMAIC framework. The focus is on the healthcare industry and how the clinical aspects of healthcare can be improved through Lean and Six Sigma.
Item #7

Once a student has completed and earned a grade of B or better in each of the above set of courses, he/she will be eligible for the award of the Yellow Belt Certificate. These courses may be taken in any order.
Program/Unit Identification

<table>
<thead>
<tr>
<th>Program or Unit Name</th>
<th>SOM</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yellow Belt Certificate in Healthcare Quality Improvement</td>
<td>School or University Division</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Program or Unit Director</th>
<th>Supervising Assistant Dean</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. Forney Fleming III/ Kannan Ramanathan</td>
<td>Doug Eckel</td>
</tr>
</tbody>
</table>

Program or Unit Purpose or Mission Statement

The mission of the Yellow Belt Certificate in Healthcare Quality Improvement is to help students to understand the application of the Lean and Six Sigma process engineering frameworks to improving healthcare quality. The program will explore concepts and tools from both Lean and Six Sigma frameworks. Students will gain an appreciation of the nuances of healthcare and the challenges in applying quality improvement methodologies.

Learning Student Outcomes

Student learning outcomes assessment is defined as the ongoing monitoring of the extent to which students are developing the knowledge, skills, beliefs, and attitudes that are appropriate for graduates of the respective academic programs.
**Student Learning Outcome (SLO #1)**

Students will be able to analyze healthcare process and re-engineer it

**Assessment Measures, Criteria for Success, and Time Table**

<table>
<thead>
<tr>
<th>#</th>
<th>Measure</th>
<th>Criteria: What Constitutes Success (Target)</th>
<th>Timeframe / Time Table</th>
<th>Findings or Results</th>
<th>“Closing the Loop”/ Action Plan</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Student learning will be assessed using multiple choice questions on lean concepts and lean tools – HMGT 6321</td>
<td>students will achieve 85% from the test</td>
<td>Data are collected every semester the courses are offered.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Student learning will be assessed using multiple choice questions on six sigma concepts and six sigma tools – HMGT 6332</td>
<td>students will achieve 85% from the test</td>
<td>Data are collected every semester the courses are offered.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### Student Learning Outcome (SLO #2)

Students will be able to evaluate the strategic environment of healthcare organizations

#### Assessment Measures, Criteria for Success, and Time Table

<table>
<thead>
<tr>
<th>#</th>
<th>Measure</th>
<th>Criteria: What Constitutes Success (Target)</th>
<th>Timeframe / Time Table</th>
<th>Findings or Results</th>
<th>“Closing the Loop”/ Action Plan</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Case analysis: analyzing a case in healthcare industry – HMGT 6321</td>
<td>Minimal 75 points out of 100 points in the grading rubric</td>
<td>Data are collected every semester the courses are offered.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Multiple choice – HMGT 6321</td>
<td>Minimal 75 points from 100 points (100 questions in strategic management concepts and analytical tools)</td>
<td>Data are collected every semester the courses are offered.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Date: June 18, 2010

To: Graduate Council

From: Robert Lowry, Political Science Program Head

Re: Changes to the Political Science Ph.D. Curriculum

The Political Science Program seeks approval for a number of changes to the Ph.D. curriculum that were voted on by the faculty March 29, 2010. These changes are reflected in the attached revised catalog copy, and their justifications are as follows:

Minimum Credit Hours Required

The minimum number of credit hours required for the Ph.D. degree is being decreased from 90 to 75, in line with the change approved by the Graduate Council last year. The minimum number of credit hours of coursework is being decreased from 60 to 48. Students must take a total of 39 credit hours of courses to satisfy their core and field requirements. We feel that requiring 21 additional credits of elective courses is excessive, but that students should still be required to take at least nine credits beyond the minimum needed to satisfy core and field requirements.

Change in Ph.D. Field Names

The field currently named “Democratization, Globalization and International Relations” will be renamed “Comparative Politics and International Relations.” The field currently named “Political and Government Institutions and Processes” will be renamed “Political Institutions and American Politics.” These changes are being made so that our graduates can send clearer signals to the job market. Traditionally, the most common major fields in graduate political science programs have been American politics, comparative politics, international relations, and (normative) political theory. We do not offer normative theory courses beyond the core, and the new names give clearer signals about how the fields we offer map into the other traditional fields of the discipline.

Change in Ph.D. Fields

The faculty voted to eliminate Decision Making and Public Management (DMPM) as our third field and replace it with Law and Courts. Our reasons for eliminating DMPM are as follows:

- It was originally created as an innovative field that combines formal models of decision making with a more traditional public management curriculum. Experience has shown, however, that these two areas do not fit well together, and there are few if any faculty with sufficient expertise in both.
• There is not a large job market for faculty with this particular combination of skills.

• There has been a general lack of student demand: Since the Ph.D. program was created in 2003, only three students have chosen to do DMPM as their major field.

• Most of the proscribed electives in this field have been taught by faculty in the Public Affairs program, which occasionally has created difficulties in coordinating the writing and grading of qualifying exam questions.

We feel that Law and Courts will be a better field to offer for the following reasons:

• It fits well with the M.A. on Constitutional Law Studies degree we implemented two years ago, and a number of courses can be used for the M.A. program and the new Ph.D. field.

• There is adequate faculty capacity. Professors Champagne, Keith and Miller all focus their research on some aspect of courts and the legal system, both in the United States and in other countries. Professor Brunell also teaches courses on electoral laws and redistricting. Professor Lowry has interests that would enable him to serve on dissertation committees for students in this field.

• There appears to be significant student interest. Several of the students in the M.A. in Constitutional Law Studies program have expressed interest in pursuing a Ph.D, and some of the students in the current Institutions and Processes field could shift to Law and Courts.

• There is always job market demand for Ph.D. graduates who can teach constitutional law and other law-related courses to political science undergraduates.

Addition of Optional Research Methods Concentration

We are adding an optional concentration in Research Methods that would require students to take three Ph.D.-level courses in research design, qualitative research methods, quantitative analysis (statistics), or formal models beyond their core requirements. These courses can be chosen from a list that includes courses throughout the School of Economic, Political and Policy Sciences. We distinguish this “concentration” from a “field” because (a) it is optional, and (b) students would not need to take a qualifying exam after finishing their coursework.

We believe this is a useful addition to the curriculum because it gives students an incentive to acquire additional training in this area and a way to signal that they have done so. Research methods in political science have become much more rigorous and technical over the past 20 years or so, and advanced training in research methods is an important asset for students on the job market.
Doctor of Philosophy in Political Science

http://www.utdallas.edu/epps/psci

Faculty

Associate Professors: Patrick T. Brandt, Jennifer S. Holmes, Linda Camp Keith, Gregory S. Thielemann
Assistant Professors: Patrick Brandt, Brandon Kinne, Banks Miller, Clint Peinhardt
Senior Lecturers: Brian Bearly, Karl Ho

Mission Statement

The Doctor of Philosophy in Political Science provides a rigorous, sharply focused disciplinary program with strong multidisciplinary links. The Program consists of innovative, state-of-the-science graduate education in political methodology and the fields of Decision Making and Public Management, Comparative Politics and International Relations; Democratization, Globalization and International Relations, and Political and Government Institutions and American Politics Processes; and Law and Courts. Students' research skill development and degree completion are facilitated by a rolling cohort design. In the first year of the cohort, students acquire basic research skills and tools and work on research projects. Later, they have opportunities to develop their instructional and presentation skills, to participate in summer methodology programs, and to interact with highly regarded scholars and practitioners in their fields of study.

Objectives

- Students will engage in critical and constructive thinking, effective communication to academic audiences, and rigorous design and execution of research projects.

- Students will describe, classify, and analyze the causes and consequences of the unprecedented unfolding of democracy on a global scale, its successes and failures, and its opportunities and problems during an era of globalization and of ongoing subnational, national, and transnational conflicts and negotiations.

- Students will describe, classify, and analyze the major theories, methods, and findings that are used to explain the participation of individuals in a variety of institutional settings in the United States and elsewhere, how public institutions can be designed to promote both collective goods and individual gains, and how changes in institutions have consequences for individuals and public policy.

- Students will describe and explain the theories, models and practices of group activity, human decision making, management science, organizational design, policy making, and risk assessment involving knowledge producers, private firms, and government agencies and departments.

Students will describe, classify, and analyze the major theories and empirical findings about the behavior of judges, interactions between the judiciary and other institutions, and the role of courts in the evolution of public policy and the definition and protection of human rights around the world.
Students will acquire the professional socialization necessary to teach and to conduct research in American, comparative, or international government and politics; democratization, globalization and international relations; governmental and political institutions and processes; and public administration, decision making, and risk management.

**Facilities**

Students have access to the computing facilities in the School of Economic, Political and Policy Sciences and the University’s Computing Center. The School has two computing laboratories which house over 50 computers that are network linked and equipped with major social science software packages, including E-Views, R, RATS, S-Plus, SPSS, and STATA. A computerized geographic information system software (e.g. ARC-GIS), the Lexis-Nexis Database, and WestLaw are also available for student use. The University’s Computing Center provides personal computers and UNIX workstations.

Many important data and reference materials are available online from professional associations or at U.T.Dallas via the Library’s and School’s memberships in the American Political Science Association, the European Consortium for Political Research (ECPR), the Inter-University Consortium for Political and Social Research (ICPSR), the Roper Center, the University Consortium for Geographic Information Science (UCGIS), and other organizations. The Library has a substantial number of Political Science journals and access to journals via loan from the University of Texas System.

Students have opportunities to participate in research programs directed by members of the faculty. As appropriate, some students may become involved in methodological development activities offered by the School’s membership in the ECPR, ICPSR, and UCGIS. In addition, some students may be eligible to participate in the professional development activities provided by faculty who edit or co-edit the *American Journal of Political Science and Electoral Studies*.

To attract the best students, editorial, research and teaching assistantships are available. Fellowships are offered through the Center for The Study of Texas Politics. Prospective students interested in teaching assistantships should apply for admission by February 15. Editorial assistantships are available through several of the professional journals supported by the University. Research assistantships may be available with individual faculty who have funding from external sources. Other assistantships are provided to work with faculty at the Center for Texas Politics or on instructional activities.

**Admission Requirements**

The University’s general admission requirements are discussed here.

The Doctor of Philosophy in Political Science Program seeks applications from individuals with a baccalaureate, Master of Arts, or Master of Science degree in Government and Politics, Political Science, Public Administration, Public Affairs or a relevant discipline. The degree must be from an accredited college or university. An undergraduate grade point average of at least 3.2 and a combined quantitative and verbal Graduate Record Examination (GRE) score of 1200 are desirable for students who expect to progress satisfactorily towards graduation. An analytical writing score of at least 4.5 in the GRE is considered desirable. Applicants also may submit their score from the writing component of the GRE as additional evidence of their admission eligibility. Applicants should submit all transcripts, three letters of recommendation, and a one-page essay describing educational and professional objectives. Grade point average, GRE score, and other information pertaining to the applicants’ educational background and professional goals are among the factors that are considered in determining direct admission. Applications are reviewed by the Political Science Program Committee in the School of Economic, Political and Policy Sciences.
Students who lack the necessary background to start the Program are advised to take courses that strengthen their preparation, but these courses do not receive credit towards the Ph.D. Program.

Undergraduate students who are interested in completing their undergraduate degrees while simultaneously taking graduate courses in the Political Science Ph.D. Program are expected to meet the School’s “fast-tracking” requirements.

Degree Requirements

The University's general degree requirements are discussed here.

On admission to the Ph.D. in Political Science Program, the student earns a minimum of 90 semester credit hours of coursework and dissertation credit beyond the baccalaureate degree. Core hours include four courses in Political Science Methodology and Theory, and three proseminars in the Program fields. The three fields are Decision Making and Public Management; Democratization, Globalization, Comparative Politics and International Relations; and Political and Government Institutions and American Politics Processes, and Law and Courts. Additional coursework includes four courses in the major field, two courses in the minor field, four courses of prescribed elective credit, and three to six courses of freely chosen credit. Students may use these electives to complete an optional concentration in research methods. Prior to admission to doctoral candidacy and further work on the dissertation or practicum, the student must pass examinations in the subjects covered by the core and field courses. Students must receive a grade of B- or better in all core courses and must maintain at least a 3.0 grade point average to graduate.

On examination completion, the student proceeds to present a doctoral dissertation or practicum proposal. The proposal must be approved by his/her Advisory Committee not later than two consecutive semesters after examination completion. Upon Committee approval, the student does further work on the doctoral dissertation or practicum while enrolling continuously for credit in research seminars and in dissertation or practicum research. The dissertation has multiple chapters that consist of a clear statement of the research problem, the theoretical framework and research design, the methods of analysis and findings, and an appropriately developed conclusion. The practicum consists of three papers that may or may not be thematically related and are informed by the theories and methodology of the student’s major field. All three papers must be suitable for presentation at a major professional meeting and/or submission to a peer-reviewed professional journal.

Semester Credit Hour Requirements

Core Courses in Political Science Methodology and Theory 12
Field Proseminars 9
Courses in Major Field 12
Courses in Minor Field 6
Prescribed Elective Credit (Research Seminars or Special Topics) 12
Freely Chosen Elective Credit 9-18
Dissertation or Practicum Research 24-30 18-27
Total (Minimum) 90-75

Core Courses

EPPS 6313 Introduction to Quantitative Methods
EPPS 6316 Applied Regression
PSCI 6300 Proseminar in Democratization, Globalization, Comparative Politics and International Relations
PSCI 6307 Proseminar in Decision Making and Public Management
Item #7(c.)

PSCI 6311 Proseminar in Law and Courts
PSCI 6313 Proseminar in Public Policymaking and Institutions
PSCI 6350 Logic, Methodology and Scope of Political Science
PSCI 6352 Empirical Democratic Theory

Democratization, Globalization, Comparative Politics and International Relations

PSCI 6309 International Political Economy and Organizations
PSCI 6310 Political Economy of Multinational Corporations
PSCI 6335 Institutions and Development
PSCI 6337 Comparative Institutions
PSCI 6357 Political Economy of Latin America
PSCI 6362 Political Development
PSCI 6363 Conflict and Development
PSCI 6365 Political Violence and Terrorism
PSCI 7320 International Negotiations

Political and Government Institutions and American Politics Processes

PSCI 6314 Policy Processes, Implementation and Evaluation
PSCI 6324 Local and State Government and Politics

PSCI 6330 Campaigns and Media Relations
PSCI 6331 Executives, Legisatures and Public Policy
PSCI 6333 Political and Civic Organizations
PSCI 6336 Bureaucracy and Public Policy
PSCI 6337 Comparative Institutions
PSCI 6323 Public Choice
PSCI 6339 Election Law and Electoral Systems

PSCI 6343 Law and The Policy Process
PSCI 7344 Gender and Public Policy
PSCI 7350 Institutions and Citizen Behavior
PSCI 7352 Theories of Choice and Decision Making

Decision Making and Public Management

PA 6311 Public Management
PA 6320 Organizational Theory
PSCI 6323 Public Choice
PSCI 6326 Decision Theory
PA 6326 Decision Tools for Managers
PA 6328 Management Process and Analysis
PA 6329 Quantitative Models of Public Management
PSCI 6343 Law and The Policy Process
PSCI 6353 Mathematical Models in Political and Social Science
PSCI 7352 Theories of Choice and Decision Making
PSCI 7370 Decision Making, Complexity and Risk
PSCI 7372 Game Theory for Political Scientists

Other Courses
PSCI 7V81 Special Topics in Political Science
PSCI 7V83 Independent Study
PSCI 8381 Research Seminar in Political Science
PSCI 8V99 Dissertation or Practicum

Law and Courts

PSCI 6301 Constitutional Law
PSCI 6305 Workshop in Constitutional Law Studies
PSCI 6306 Human Rights and International Law
PSCI 6312 Comparative Constitutions and Courts
PSCI 6339 Election Law and Electoral Systems
PSCI 6343 Law and the Policy Process

Research Methods Concentration (optional)

Students can complete a concentration in research methods by taking three courses from the following list. Students must consult with the Director of Graduate Studies in advance to determine which courses fit best with their research interests.

ECON 6306 Applied Econometrics
ECON 6309 Econometrics I
ECON 6310 Econometrics II
ECON 6311/GIS 6311 Statistics for Economists
ECON 6316 Spatial Econometrics
ECON 6320 Game Theory for the Social Sciences
ECON 6380 Experimental Economics
ECON 7315 Econometrics III
ECON 7316 Game Theory
EPPS 6304 Advanced Analytic Techniques
EPPS 6310 Research Design I
EPPS 6342 Research Design II
EPPS 6346 Qualitative Research Methods
EPPS 6352 Evaluation Research Methods in EPPS
EPPS 7304 Cost-Benefit Analysis
EPPS 7318 Structural Equation and Multilevel (Hierarchical) Modeling
EPPS 7344 Categorical and Limited Dependent Variables
EPPS 7370 Time Series Analysis
EPPS 7380 Applied Multivariate Analysis
GISC 6301 Geospatial Data Analysis Fundamentals
GISC 6317 Computer Programming for GIS
GISC 7310 Regression Analysis with Spatial Applications
PSCI 6325 Decision Theory
PSCI 6353 Mathematical Models in Political and Social Science
PSCI 6364 Public Opinion and Survey Research
PSCI 7352 Theories of Choice and Decision Making
PSCI 7370 Decision Making Complexity and Risk
PSCI 7372 Game Theory for Political Scientists
Other courses as approved by the Director of Graduate Studies.
UT Dallas Policy Navigator
Biosafety Committee - 79-I.2-27

Charge
Institutional Biosafety and Chemical Safety Committee

Policy Statement
The Institutional Biosafety and Chemical Safety Committee (IBCC) is a University-wide, Standing Committee appointed by the President not reporting to the Academic Senate of The University of Texas at Dallas.

The Committee operates as the Institutional Biosafety Committee as defined under NIH "Guidelines for Research Involving Recombinant DNA Molecules." Under these guidelines, the Committee is charged to perform the following duties:

1. Advise the University on policies with regard to recombinant DNA research.
2. Create and maintain in the Office of the University Environmental Health and Safety Director a central reference file and library of catalogs, books, articles, newsletters, and other communications as a source of advice and reference regarding, for example, availability and quality of the safety equipment; availability and level of biological containment for various host-vector systems; suitable training of personnel; and data on the potential biohazards associated with certain recombinant DNAs.
3. Develop a safety and operations manual for any facility maintained by the University and used in support of recombinant DNA research.
4. Review and approve NIH applications for research support and annually thereafter, assure that facilities, procedures, practices, and the training and expertise of the personnel involved meet NIH guidelines.
5. Report violations of the Guidelines and significant research-related accidents or illnesses unless the Principal Investigator has reported such matters.
6. Perform all responsibilities required of an IBC under the Guidelines as same may be amended from time to time. Should the Biosafety Committee’s duties under the Guidelines conflict with any duties outlined in the Policy Memorandum, then, the Guidelines will control.

Under the guidelines Section IV. B. 2, the Institutional Biosafety Committee’s “responsibilities need not be restricted to recombinant DNA.” Accordingly, the Committee also operates as the institutional chemical safety committee to develop policies for the acquisition, safe handling and storage of hazardous chemical materials that require oversight under local, State and Federal guidelines.

Taking both concerns together, researchers at UTD using any of the following materials are requested to register their project with the IBCC.

- Recombinant DNA and related materials
- Human or non human primate tissue, blood or body fluids
- Select Agents or Biotoxins
- Infectious Agents
- Carcinogens
- Pathogens
- Toxic chemicals
The Committee will work with the University Department of Environmental Health and Safety to develop and approve a manual. The Committee will approve the procedures for maintaining a catalog of biohazardous and chemical materials and pathogenic agents. Similarly, procedures for the secure storing, working with, transport of and disposal of these materials and agents will be approved by the Committee.

Members of the Biosafety Committee must be sufficiently qualified through their experience, expertise, and diversity to ensure respect for its advice and counsel. Members must have expertise in recombinant DNA technology and the capacity to assess the safety of recombinant DNA research experiments and any potential risk to public health or the environment. Members must also have knowledge of chemical agents and any potential risk to public health or the environment.

The Committee shall be composed of no fewer than seven members appointed by the President with the advice of the Chair of the University Safety and Security Council and the Dean, School of Natural Sciences and Mathematics. At least two members (and not less than 20% of the membership of the Committee) shall not be affiliated with the University (apart from their membership on the IBC) and shall represent the interest of the surrounding community with respect to health and protection of the environment. The Vice President for Research, or designee, the Environmental Health and Safety Director, and the Biosafety Officer serve as ex officio members. The term of office of the Committee members shall be for three years and members may be reappointed by the President for additional terms. The Chair of the Committee shall be appointed by the President for a two year term in that office and shall be a member of the University Safety and Security Council. If for any reason a Committee member resigns, the President shall appoint another qualified individual to serve the remainder of the unexpired term. The Responsible University Official (RUO) for the Committee is the Vice President for Business Affairs.

If needed, additional consultants, competent in the corresponding research area and familiar with Federal, State and Local regulations, may be called in by the Chair.

Cases to be reviewed by the Committee will be brought to the Committee's attention through the University Biosafety Officer or the Chair of the University Safety and Security Council. For all sponsored research, the check-off form will require that both the Principal Investigator and the Department Head certify that the proposed research does or does not involve recombinant DNA, or hazardous chemical agents and that they are aware of approved Biosafety Procedures. To provide for any non-sponsored research, a separate form will be sent annually, on or about January 1st, to the appropriate Department Heads requesting they certify that they are not (or are) aware of any non-sponsored research in their program that involves recombinant DNA and potential chemical or biohazards.

Upon request of a Committee member, the RUO, and/or the Chair of the University Safety and Security Council, the Committee Chair will convene the Committee with the Principal Investigator to further discuss a research proposal. If the Principal Investigator is also a Committee member, he/she will not function as a member in the Committee’s deliberations. If the opinion of the Committee is equally divided, the Committee shall continue to meet until it gets a majority viewpoint. In the case of a disagreement of the Committee about the evaluation of the risk level, the minority opinion shall be forwarded to the President to be included in the letter (MUA) to NIH.
The Committee will produce an annual report that will be included as part of the annual report of the University Safety and Security Council.

**Policy History**

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**Policy Links**

Permalink for this policy: [http://provost.utdallas.edu/policy/utdpp1016](http://provost.utdallas.edu/policy/utdpp1016)
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Link to printable version: [http://provost.utdallas.edu/policy/print/utdpp1016](http://provost.utdallas.edu/policy/print/utdpp1016)
Committee on Faculty Mentoring - 04-I.2-89

Charge

Faculty Mentoring

Policy Statement

The Committee on Faculty Mentoring is a Committee of the Academic Senate of The University of Texas at Dallas.

The Committee shall consist initially of twelve faculty members and two representatives of the Office of the Provost. Faculty members shall be nominated by the Committee on Committees in consultation with the Committee for the Support of Diversity and Equity. The Vice President for Diversity and Community Engagement, or designee, shall serve as the Responsible University Official (RUO). The term of office of the committee members shall be two years, effective September 1 to August 31, staggered in time to make approximately equal numbers of appointments expire each academic year. Members may be reappointed by the President for additional terms. If for any reason a Committee member resigns, the President shall appoint another individual to serve the remainder of the unexpired term. The Chair and Vice Chair are appointed annually by the President.

The chair of the Committee, with the agreement of a majority of the voting members, may add additional members in the course of the year without requiring those members to be approved by the Academic Senate. The terms of such appointments will be either for the remainder of the academic year in which the appointment is made or for a lesser period as determined by the committee.

To carry out the establish and maintain the mentoring network primary function in its charge, members of the Committee will meet with individual junior faculty on a yearly basis and generate, for each individual, a list of potentially helpful UTD faculty contacts. At the purely professional level, these contacts consist of other faculty members with an ability to be helpful to the junior faculty members' academic and research productivity at UTD, to the fulfillment of their teaching requirements, or to their UTD community/committee involvement.

The Committee also verifies that the identified faculty contacts are willing to share their wisdom...
and advice on the relevant issues. This duty should not necessarily entail a heavy time commitment on the part of these faculty contacts, but rather, a willingness to be available for brief consultations and questions. A faculty contact person may, under certain circumstances, wish to commit additional time and energy to building a professional relationship. Indeed, this program allows for various levels of involvement in advising the junior faculty member. Assuming the willingness of the faculty contacts, the role of the Committee is to introduce the junior faculty to the relevant contacts. This may be as simple as a call to the faculty contact requesting that they meet briefly with the junior faculty member, or it may involve an informal introductory meeting with a Committee member, faculty contact, and junior faculty member.

A third function of the Committee is to meet with the faculty contacts individually at the end of the year, or during the summer, to assess the success of the program. The Committee will make recommendations on needed changes to the program as well as with regard to additional measures of evaluation to be used in program assessment efforts.

To establish and maintain programs for new faculty, the committee will work with the liaison members from the office of the Provost, utilizing a budget that the Provost will provide.

This Committee shall work in conjunction with any other mentoring programs already in existence on campus.

The Committee shall meet annually with the President of the University.

UT Dallas Policy 04-I.2-89: Committee on Faculty Mentoring
Printed: July 29, 2010 1

Policy History
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Policy Links
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UT Dallas Policy 04-I.2-89: Committee on Faculty Mentoring
Printed: July 29, 2010 2
FACULTY FITNESS FOR DUTY

A. Policy Statement

The University of Texas at Dallas is committed to providing a safe workplace for the benefit of the University community. Faculty who are not fit for duty may present a safety hazard to themselves, to other members of the University community or to the public. Denial of university privileges to a faculty member is a serious matter and should only take place when there is a perceived danger to the faculty member, coworkers, students, or to university property.

B. Scope

This policy applies to all members of the faculty.

C. Purpose

The purpose of this policy is to establish the procedures by which the University evaluates faculty members’ fitness for duty when a faculty member is:

1. Having observable difficulty performing work duties in a manner that is safe for the faculty member, for the other faculty, staff, or students, for the University, or for the public, as determined by the supervisor; or

2. Posing an imminent and serious safety threat to self or others.

D. Definitions

Faculty includes both tenure/tenure track faculty and other nonstudent instructional staff such as clinical faculty, senior lecturers, and adjunct faculty.

Fit for duty means able to perform the duties of the job in a safe, secure, productive, and effective manner as determined by the supervisor.

Health service provider is a doctor of medicine or osteopathy, dentist, podiatrist, clinical psychologist, optometrist, nurse practitioner, nurse-midwife, or a licensed clinical social worker that is authorized to practice in the state of Texas or in the state the employee resides for employees who reside outside the state of Texas.

Supervisor means the dean of the faculty member’s school or his/her designee, such as an associate dean or a program head.

The Provost’s role in the operation of this policy may be designated at his/her discretion to others within the Provost’s office.
F. Employee Responsibilities

1. Faculty members are responsible for managing their health in a manner that allows them to safely perform their job responsibilities.

2. Faculty members must report to work fit for duty and must perform their job responsibilities in a safe, secure, productive, and effective manner during the entire time they are working.

3. Faculty members are responsible for notifying their supervisors when they are not fit for duty.

4. Faculty members are responsible for notifying the supervisor when they observe a coworker acting in a manner that indicates the coworker may be unfit for duty. If the supervisor’s behavior is the focus of concern, faculty may inform the Provost or may call his/her designee. Human Resources Management (HRM) may also be consulted for additional guidance.

F. Employer Responsibilities

1. Supervisors are responsible for observing the attendance, performance, and behavior of the faculty they supervise.

2. Supervisors/managers are responsible for following this policy’s procedures when presented with circumstances or knowledge that indicate that a faculty member may be unfit for duty.

3. **Confidentiality of medical records:** Any document containing medical information about a faculty member is considered a medical record and is regarded as confidential. If a department has any medical information about a faculty member, that information should be maintained in a file separate from all other faculty member records, including those used in consideration for tenure and promotion.

G. Procedures

1. The supervisor who receives reliable information that a faculty member may be unfit for duty, or through personal observation believes a faculty member to be unfit for duty, will validate and document the information or observations as soon as is practicable. Actions that may trigger the need to evaluate fitness for duty include, but are not limited to, problems with dexterity, coordination, concentration, memory, alertness, vision, speech, inappropriate interactions with coworkers or students, inappropriate reactions to criticism, or suicidal or threatening statements.

2. The supervisor will present the information or observations to the faculty member at the earliest possible time in order to validate them; and will allow the faculty member to explain his or her actions, or to correct any mistakes of fact contained in the description of those actions.
The supervisor will then determine whether the faculty member should leave the workplace immediately for safety reasons.

3. In situations where there is a basis to think that a crime may have been committed and/or the faculty member is making threats to harm himself or herself or others, or is acting in a manner that is immediately dangerous to himself or herself or others, the supervisor must contact The University of Texas at Dallas Police Department. HRM and the Office of the Provost should be contacted regarding the fitness for duty procedure after the immediate safety issue has been addressed.

4. In circumstances not involving immediate safety issues, possible illegal activities, or threats to others of the faculty member himself or herself, the supervisor shall take appropriate action, including contacting HRM, by determining whether the faculty member should be sent home. The supervisor should arrange to contact the Provost as soon as possible after he or she receives a report, and validates or personally observes an employee’s unfit behavior. After regular business hours the supervisor should determine whether the employee should be sent home and then the supervisor should arrange to contact HRM no later than the next business day.

5. Based on the descriptions provided by the supervisor, the Provost, in consultation with HRM, will assist the supervisor in determining whether a fitness for duty evaluation is required and, if so, the type of evaluation needed and the type of health service provider to make the evaluation. HRM will then provide a form to the supervisor containing that information, and the supervisor will convey the form to the employee. HRM will assist in determining the type of leave to be used pending a complete assessment of the situation. The supervisor will prepare a written advisory report that will be provided to the faculty member and the Provost.

6. HRM will provide a form for the designated health service provider to complete to certify whether the faculty member is fit to return to work. The form will include a behavioral description of the circumstances leading to the request for evaluation, and a list of the faculty member’s relevant duties. HRM may communicate with the health service provider as necessary. The faculty member may submit an additional evaluation from their health service provider.

7. In most cases, the faculty member will be responsible for the cost of the fitness for duty evaluation, if not covered by his/her health plan.

8. Based on information provided by the health service provider, HRM will advise the supervisor whether the faculty member should return to work and, if so, the conditions of return, including whether the faculty member must attend a reentry conference with the supervisor and HRM, and whether additional follow-up meetings are necessary. The final decision on whether a provider’s certification will be accepted lies with the Provost. A second independent health service provider certification may be requested in some cases. The University will be responsible for the cost of the second independent provider’s certification.
9. At any stage of the process described in this policy, the faculty member may submit a grievance to the Committee on Faculty Standing and Conduct. Such grievance will follow the standard grievance procedures as stated in the Faculty Handbook.

10. The faculty member must comply with all aspects of the fitness for duty and evaluation procedures, including furnishing necessary consent and release forms to the health service provider. Noncompliance may be grounds for disciplinary action up to and including termination. Any recommendation for termination shall be automatically reviewed by the Committee on Faculty Standing and Conduct. Information will be requested from the health service provider regarding work restrictions that may be required upon the faculty member’s return to work.

11. Application of this policy is not intended as a substitute for other University policies or procedures related to performance. Nor is it intended as a substitute for disciplinary action. Situations involving violations of University policies or practices may result in disciplinary action being taken.

For Assistance: Questions regarding faculty fitness for duty should be directed to Human Resources Management and/or the Office of the Provost.
Item #15

Charge

University Sustainability Committee

Policy Statement
The University Sustainability Committee is a University-wide, Standing Committee appointed by the President not reporting to the Academic Senate of The University of Texas at Dallas.

The mission of the Sustainability Committee is to cultivate a culture of environmental responsibility in which the entire UTD community is aware of, engaged in and committed to advancing environmental awareness and sustainable practices through education, research, operations, and community service activities.

The committee is specifically charged to:

- Develop and prioritize an annual set of committee goals and planned actions designed to further promote and advance an institutional culture of sustainability
- Evaluate sustainability initiatives and projects based on a benefit versus lifecycle cost analysis
- Publicize and communicate current university sustainability initiatives to the university community
- Conduct and promote campus events, workshops, showcases, exhibits focused on enhancing sustainability efforts and practices so as to more fully engage students, faculty and staff
- Promote and encourage sustainability where appropriate as a key element of the curriculum
- Overall reduce UTD’s impact on the environment in the areas of energy, water, waste, buildings, transportation, purchasing, grounds, food and dining, social equity, academics and research and education and outreach.

The Committee shall have seven voting members appointed by the President as follows:

One Chair, who shall be a member of the tenured faculty, preferably someone actively concerned with sustainability as a research topic or with developing teaching methods or materials concerned with it.

Two additional faculty members, one from NS&M or Engineering (alternating), and one from EPPS or Business or Arts & Humanities (alternating). The Chair and the faculty members shall be nominated by the Academic Senate.

Two Staff, one of which shall be the Assistant Director of Procurement and the other a representative of Staff Council. The latter shall be nominated by the Staff Council.

Two Student Members, both nominated by student government. One shall be at large, the other from a student group/club specifically devoted sustainability initiatives on campus.

In addition, the following members shall be Ex Officio and without vote: The Vice President of Business Affairs or his/her representative, the Associate Vice President of Facilities
Management, the Energy Conservation and Sustainability Manager, and the Assistant Vice President of Communications

The Committee will produce an annual report of accomplishments to the President with copies to the Academic Senate, the Vice President for Business Affairs and Facilities Management for publication on their websites.

Policy History