AGENDA
ACADEMIC COUNCIL MEETING
February 4, 2009

1. CALL TO ORDER, ANNOUNCEMENTS & QUESTIONS DR. DANIEL

2. APPROVAL OF THE AGENDA DR. LEAF

3. APPROVAL OF MINUTES DR. LEAF
   December 3, 2008 (December meeting)

4. SPEAKER’S REPORT DR. LEAF

5. FAC REPORT DR. LEAF

6. PM-30 REVISIONS (HOP) DR. LEAF

7. WELLNESS COMMITTEE CHARGE (HOP) DR. LEAF

8. DISCUSSION OF MARCH SENATE MEETING DR. LEAF

9. ELECTION NOMINATION PROCESS DR. LEAF

10. CHANGES TO SENATE BYLAWS (Vice-Speaker) DR. LEAF

11. AGENDA FOR SENATE DR. LEAF

12. ADJOURNMENT DR. DANIEL
UNAPPROVED AND UNCORRECTED MINUTES

These minutes are disseminated to provide timely information to the Academic Council. They have not been approved by the body in question, and, therefore, they are not official minutes.

Academic Council Meeting
December 3, 2008

PRESENT: Cy Cantrell, Jay Dowling, Jennifer Holmes, Marilyn Kaplan, Robert Kieschnick, Murray Leaf, Dennis Miller, Simeon Ntafos, Ravi Prakash, Tim Redman, Liz Salter

VISITORS: Andrew Blanchard, Serenity King, Hobson Wildenthal

1. CALL TO ORDER, ANNOUNCEMENTS, QUESTIONS

Dr. Daniel called the meeting to order and had no additional announcements following the President’s Faculty Address.

2. APPROVAL OF THE AGENDA

Dr. Cantrell moved to approve the sixteen item agenda for this meeting as circulated. The motion was seconded by Dr. Kieschnick. The motion carried.

3. APPROVAL OF THE MINUTES

Dr. Cantrell moved to approve the minutes for the November meeting as circulated. Dr. Kieschnick seconded the motion. The motion carried.

4. SPEAKERS REPORT

5. FACULTY ADVISORY COUNCIL REPORT

Dr. Leaf reported that there would be a FAC meeting December 4th-5th and that he, Dr. Kaplan and Dr. Bartlett would be attending.

6. CERTIFICATION FALL 2008 GRADUATION CANDIDATES (appendix A)

Dr. Redman moved to add the graduation candidates list to the December 17th Senate agenda. Dr. Kieschnick seconded the motion. The motion carried.
7. CAMPUS VISITS BY LEGISLATORS

Amanda Rockell has 30 members coming to campus but they are not scheduled to meet with faculty. Dr. Daniel suggested that Dr. Leaf contact Ms. Rockell about scheduling to have legislators come in to speak to the faculty after the session is over. Yes they will be on campus but due to there being such little time that is aloud for their visit there would be no way to have them meet with the faculty this time.

8. CHANGE TO SENATE BY-LAWS

Dr. Leaf outlined the changes to be made to the bylaws. The changes start on page 5 with the new position of Vice Speaker and Speaker-Elect. The Council unanimously agreed that there should not be an automatic succession clause; terms should be limited to two years and past speaker stays on to coach new speaker.

Dr. Leaf is to make the changes as the Council proposed and bring back to the Council for the January meeting.

9. WELLNESS COMMITTEE CHARGE (tabled until the January meeting)

10. CEP - HEALTH CARE MINOR

Dr. Cantrell reported that this meant to be enrichment minor. It will help students get into medical school.

The Health Care Studies minor is designed for students from any major who have an interest in pursuing a career in one of the health care fields. Students will learn important aspects of the health professions including appropriate terminology and the foundational elements of professionalism in the health care setting. Students will also gain an understanding of basic biological and medical principles related to human health and disease, the fundamental aspects of the history or philosophy of health care, and psychological, social, or economic issues associated with health care or the health care system in America.

This minor is well suited for traditional pre-health students (medicine, dentistry, pharmacy, and optometry) as well as those interested in allied health fields (physical therapy, physician assistant studies, clinical nutrition, etc.), public health, clinical psychology, and counseling.

18 credit hours required, 12 credit hours of which must be upper level courses
No courses used to fulfill requirements of a major may be used.

Dr. Redman moved to put this on the Senate agenda. Dr. Holmes seconded the motion. The motion carried.
11. CEP - BIOMEDICAL SCIENCES CERTIFICATION PROPOSAL

Dr. Cantrell reported that CEP has requested a new assessment plan to be done for this undergraduate certificate.

There are a growing number of students seeking to enroll at UT Dallas at the undergraduate level to take science coursework focusing on the integrative scientific study of biological issues related to health and medicine. Many of these students seek this coursework in order to prepare for a career in one of the health professions. A significant subset of this growing population of students includes those who have previously earned a bachelor’s degree. Many times, but not always, these students have worked in another field (engineering, law, finance, for example) for a number of years. These students are returning to the academic environment to take a variety of courses that will give them an integrated overview of the sciences as they relate to preparing for applying to biomedical or health professions programs at the graduate or professional level.

This proposal seeks to establish a non-structured post-baccalaureate certificate program at UT Dallas which will have broad appeal to a variety of students: second career students, educationally unprepared recent graduates, or students in need of repairing their academic record. It can accommodate part-time students, full-time students, non-science students needing to take all the pre-requisite courses, as well as those with some science background who need to add more advanced course work to their record. The program is not a pre-medical program; rather it is designed to aid a variety of students interested in either medical or dental school or other health professions programs such as pharmacy, optometry, physician assistant, physical therapy and public health.

UT Dallas is uniquely prepared to offer a program of this kind for the following reasons:

1. UT Dallas was founded as a scientific research institution and has continued to be a leader in the areas of engineering, computer science, and the natural and physical sciences.

2. The UT Dallas Strategic Plan (Creating the Future) includes as an important goal the contributing to and playing a leadership role in advances in biomedical fields. Further, the Strategic Plan’s Initiative 5–Improving Health, Life–states that priorities will be given to programs such as this certificate and other health collaborations that enhance the quality of life for our community.

3. The reputation of UT Dallas among medical and dental schools in Texas (and beyond) is very strong. Regularly, medical and dental schools send aspiring students to UT Dallas for post-baccalaureate training in the sciences and preparation for admission to their programs. In collaboration with a federal grant-funded program at Texas A&M Health Science Center Baylor College of Dentistry, UT Dallas annually admits and educates post-baccalaureate students identified by the dental school for additional preparation in the biomedical sciences.

4. A collaborative program with UT Southwestern Medical Center also exists which recognizes the strong science education that students receive at UT Dallas. The Green Fellowship Program is a semester-long intensive research training experience for undergraduates in one of several biomedical science fields. Additionally, UT Dallas students regularly serve in paid or volunteer positions in various biomedical research labs at UT Southwestern. Often, these students are post-baccalaureate
students who are taking undergraduate courses at UT Dallas and working in a research capacity at UT Southwestern in preparation for graduate or professional school entry.

Academic Focus of the Certificate:
Biomedical Sciences – integrative scientific study of biological issues related to health and medicine

Dr. Cantrell moved to put this on the Senate agenda. Dr. Holmes seconded the motion. The motion carried.

12. CEP - ACADEMIC CERTIFICATION PROGRAMS

Dr. Cantrell reported the change to the policy was brought forward by the Provost office. The sentence below was added.

An academic certificate program, for the purposes of this policy document, is a prescribed set of graded, organized courses, offered for academic credit, the satisfactory completion of which entitles a student to a certificate of completion, but not a degree.

Before an academic certificate program that meets this definition can be advertised or students enrolled, the program must be approved by the Academic Senate, following review by the Committee on Educational Policy and either the Graduate Council or the Council on Undergraduate Education, as appropriate. An assessment plan must accompany every proposal request for an academic certificate program. In addition, all graduate academic certificate programs that require more than 15 semester credit hours of graded, organized courses, and all undergraduate academic certificate programs that require more than 20 hours of graded, organized courses, are subject to review and prior approval by The University of Texas System and the Texas Higher Education Coordinating Board. Certificate programs, regardless of semester credit hour length, may only be offered in areas and at levels authorized by an institution's table of programs.

At the end of every semester, for each academic certificate program, the cognizant School or Department/Program must report the number of students enrolled in the program and the number of students completing the program to the Office of Academic Records.

The courses taken for an academic certificate program may be used in partial fulfillment of the requirements for a degree, to the extent that is permitted by the requirements of the cognizant degree program. Admission to an academic certificate program does not constitute admission to a degree program.

Dr. Cantrell moved to put this on the Senate agenda. Dr. Holmes seconded the motion. The motion carried.
13. CEP - GRADUATE CERTIFICATE IN BUSINESS INTELLIGENCE (SOM)

Dr. Cantrell reported that this certificate was brought forward by SOM. The assessment plan was not good and CEP is requesting that a new one be submitted.

Introduction/Description:
The purpose of this proposal is to provide justification for establishing a new certificate program in business intelligence and data mining within the Area of Information Systems and Operations Management in the School of Management at the University of Texas at Dallas. The proposed certificate program requires courses in business perspective, statistics, data preparation, and data mining leading to a joint SAS Institute/UTD certificate in business intelligence and data mining. The SAS Institute’s business intelligence platform is the market leader in advanced analytical software.

Academic Focus of the Certificate:
The certificate program emphasizes theoretical concepts and clinical knowledge associated with the design, delivery and use of business intelligence and data mining techniques in organizations. The learning outcomes for the program include the following:

- Students will develop a basic knowledge of business intelligence concepts, applications, and benefits including knowledge of statistical theories underpinning data mining methods.
- Students will demonstrate knowledge of the core business intelligence and data mining methods.
- Students will be able to apply the principles and techniques to solve business intelligence and data mining problems.
- Students will be able to adapt the principles and techniques to develop new solutions in changing business environments.

Dr. Kieschnick moved to put this on the Senate agenda. Dr. Holmes seconded the motion. The motion carried.

14. CEP - 75 HOUR RULE

Dr. Cantrell reported that he expected more discussion in CEP on this subject and there wasn’t.

Following consensus approval by Graduate Council, the Graduate Dean has asked for CEP consideration of the following proposal:

“To reduce the stated MINIMUM number of hours required to earn a PhD at UT Dallas from 90 to 75.”

The 90-hour minimum requirement currently in place had its origin in a very different era (the early 70's). At that time, full-time enrollment of doctoral students was defined to be 12 credit
hours per long semester. From an earned bachelor’s degree and four or more years of full-time enrollment a student would then accumulate a minimum of 90 plus hours en route to the doctoral degree. It is important to note that prior to 1999 there was no limit on the number of “funding eligible” credit hours.

With the introduction of the so called “99 doctoral credit hour” cap on the state formula funding of doctoral students in Texas in the late 1990’s, institutions sought, for the first time, to conserve the number of earned doctoral hours accumulated. In response to this reality, UTD proceeded to reduce the full time credit hour enrollment requirement each semester from 12 to 9 credit hours. At that time UTD did not relax the 90 credit hour minimum requirement that is impossibly long for students engaged part time in doctoral studies.

This proposal will restate our stated MINIMUM credit hour requirement as 75.

Dr. Cantrell moved to put this on the Senate agenda. Dr. Holmes seconded the motion. The motion carried.

15. AGENDA FOR SENATE

Certification Fall 2008 Graduation Candidates
Health Care Minor
Biomedical Sciences Certification Proposal
Academic Certification Programs
Graduate Certificate in Business Intelligence (SOM)
75 hour Rule

Dr. Cantrell moved to approve the proposed Senate agenda. Dr. Holmes seconded the motion. The motion carried.

16. ADJOURNMENT

Dr. Kieschnick moved to adjourn the meeting. Dr. Holmes seconded the motion. Dr. Daniel adjourned the meeting.

APPROVED: ______________________________                     DATE: _____________
Speaker of the Faculty
INSTITUTIONAL ANIMAL CARE AND USE COMMITTEE

The Institutional Animal Care and Use Committee is a University-wide Standing Committee appointed by the President not reporting to the Academic Senate of The University of Texas at Dallas.

The Committee operates under the Principles for Use of Animals, the U.S. Department of Health and Human Services "Guide for the Care and Use of Laboratory Animals," the U.S. Department of Agriculture Animal and Plant Inspection Service, the Animal Welfare Acts, and other applicable laws and regulations. The Committee is charged to maintain oversight of the University's animal care program, annually advise the University on policies and procedures with regard to its animal care program and assure the humane care and use of animals used or intended for use in all research, research training, experimentation, teaching, or biological testing or for related purposes involving live, vertebrate animals. In keeping with this charge, no research or other activities involving the use of animals may commence without the written approval of the Committee. The Committee is also charged to assure the humane care and use of animals used in projects awarded to the University by the National Institute of Health (NIH). In addition, the committee is charged to perform the following duties:

1. Maintain oversight of the University's animal care program.

2. Maintain a program of training for all persons using animals.

3. Inspect University facilities and review procedures for the care and use of animals at least twice each year to ensure that the University is in compliance with the Animal Welfare Act, the NIH "Guide for the Care and Use of Laboratory Animals," and U.S. Department of Agriculture Animal and Plant Inspection...
Receive and review questions or complaints from any source concerning the welfare of University animal subjects. If the conduct of a specific project is to be reviewed, the quorum will not include any member having an active role in the project.

Semi-annually make written recommendations to the Vice President for Research regarding any aspect of the University's animal program, facilities, or personnel training.

Review and approve, require modification in (to secure approval), withhold approval of, or suspend any research or activity, new or ongoing, including but not limited to proposals submitted to funding agencies, that involves the use of animals.

Notify investigators, University and appropriate funding agencies, through the Vice President for Research, of its decision to approve or withhold approval or suspend any research or instructional activity, new or ongoing, that involves the use of animals.

Annually advise the University on policies and procedures with regard to its animal care program.

Members of the Institutional Animal Care and Use Committee must have appropriate education and experience to perform their duties with respect to the types of animals and species used and the kinds of projects to be undertaken. One member of the Committee must be a Doctor of Veterinary Medicine, with training in laboratory animal science and medicine. One member of the Committee must be a community person, not affiliated with the University in any way other than a member of the Committee, and not a member of the immediate family of a person who is affiliated with the University. One member of the Committee must be a person whose primary concerns are in a nonscientific area. One member of the Committee must be a practicing scientist experienced in research involving animals. Any individual who meets the requirements of more than one of the categories listed above may fulfill more than one requirement.

The Committee shall be composed of no fewer than six members appointed by the President. The terms of office of the Committee members shall be for three years and members may be reappointed by the President for additional terms. If for any reason a Committee member resigns, the President shall appoint another qualified individual to serve the remainder of the unexpired term. The Vice President for Research serves as ex officio member with vote. Changes in membership will be reported annually to the Office of Protection from Research Risks, NIH. The Chair and Vice Chair of the Committee shall be appointed annually by the President.
The Vice President for Research shall be the Responsible University Official for the Committee, with oversight of all animal facilities. All information concerning Committee activities, reports, and other related documents and approvals shall be housed in the Office of the Vice President for Research. The Vice President for Research shall be responsible for the submission of annual reports to appropriate government agencies.
Request to: Revise PM-30

Person/group making request: IACUC

Responsible University Official: VP Research

Suggested Stakeholder Review Plan: Choose Academic Affairs (CEP, Council, Senate review), Student Affairs, Business Affairs, Information Resources, Research, or a combination of any of the above

Background Information/Rationale for request:

The proposed changes include the following:

- Deletion of #2 ("Maintain training programs . . .")
- Moved items from the duties list that referenced Committee charges to the 2nd paragraph of the policy, specifically #1 ("maintain oversight . . .") and #8 ("annually advise . . ."). This seems to make more sense given that the list of items below the 2nd paragraph are the "duties" that the Committee is charged to perform. The proposed revision ensures that this list is composed of specific actions that the Committee must perform and that the 2nd paragraph contains the overall guidance for the Committee’s charge.
- Deleted from #3 (old #5) specific reference to recommendations for “facilities or personnel training” as these are covered under recommendations for the “University’s animal program”.

In our opinion, the only substantive change in this revision is the deletion of the requirement that the Committee maintain the University’s animal use training program. All of the other items that have been changed are for the sake of clarity or logical organization of the policy.
CAMPUS WELLNESS COMMITTEE

The Campus Wellness Committee is a University-wide Standing Committee appointed by the President not reporting to the Academic Senate of The University of Texas at Dallas.

The purpose of the Wellness Committee is to create a culture and environment that support and promote the value of individual well-being by education and the provision of appropriate physical facilities. The Committee will implement the U. T. System wellness program on the U. T. Dallas campus and provide additional programs, tools, and resources that will enable employees to take charge of their own physical, mental and spiritual health.

Programs can include but are not limited to Brown Bag Lunches addressing various Wellness and Nutrition topics, Walking Trails, Monthly Health Tips, the Mammogram Van, and the City of Richardson Corporate Challenge program. The Committee will also maintain an internet site and, through it, will seek to promote resources that are available to all members of the university community.

The Committee shall be composed of no fewer than nine voting members appointed by the President and shall include three staff members, three faculty members, and three students. Staff members will be nominated by the Staff Council. Faculty members will be nominated by the Academic Senate. Student members will be nominated by Student Government and serve for one year terms, which are renewable. The Vice President for Business Affairs shall serve as the Responsible University Official.

To ensure continuity, appointments of staff and faculty Committee members will be for staggered two-year terms so that one third of the appointments expire August 31 of each academic year. Terms are renewable. The Chair of the Committee shall be appointed by the President annually.