WebCT – Turnitin for Theses & Dissertations

1. Enter the Thesis or Dissertation course. Within your course, click “Build Tab”:

2. Click “Add Content Link”, then Click “Turnitin Assignment” from the drop down menu.
3. Click “Create Turnitin Assignment”:

4. Type the Title of the assignment and click “Create Turnitin Assignment”
5. Enter the A) assignment title, B) point value, C) due date (due date is the most important here, keep it in line with school or university deadlines; title & points are your choice), and D) click “submit”:

***NOTE***: Now turnitin is ready for the student to upload the paper. After the student has uploaded the paper, you will wait for the report. It takes anywhere from minutes to several hours for the report to run. Please note that the system will be slower at the end of the semester.
6. To review the report for the submitted assignment, click on the “Teach” tab on the homepage, and then click on the icon with the title you created, in this case “Sample Thesis”:
7. Click on the “report” icon (Note that this is an example of a paper that has been uploaded to a particular course; you will not see this screen until your student has uploaded):
8. The report will pop open in a new window. Print and submit the dissertation reports to the Office of the Dean of Graduate Studies; for theses the report should go to the designee from your school:

Direct questions to Marilyn Kaplan, mkaplan@utdallas.edu regarding the process and to Susan McKee smm042100@utdallas.edu regarding the report results.