
Ex Officio Members and Guests: Cheryl Friesenhahn, Murray Leaf, and Claire Occhipinti

Members absent: Nick Argueta, Sandra Biddle, Laurie Brown, Rickie Brown, Vickie Bullock, Don Davis, Roberta Green, Kathy Gribble, Karla Perez, and Karen Reed.

Chair David Maldonado called the meeting to order. A moment of silence was observed to remember the 9/11/01 victims, their families and our nation. Then a motion was made and seconded to approve the August minutes. The motion passed.

**Election of Officers:**
Election of the 2002-2003 officers was conducted by Cheryl Friesenhahn and Claire Occhipinti with the following results:

- Chair   David Maldonado
- Vice Chair  Don Davis
- Secretary  Richard Huckaba
- Treasurer  Sandee Goertzen
- Parliamentarian Christy Baxter

**Committee Reports:**

Executive Committee (David Maldonado):
Set the September Agenda

Treasurer's Report (Rochelle Pena):
State Account - Balance as of August 31 is $127.05 This money will be encumbered in order to pay for the new file cabinet that was ordered but hasnít arrived yet.
Designated Funds - Net income as of August 31 is $133.50
Scholarship Account - Balance as of August 31 is $3450.45

Benefits Committee (Sandra Biddle): No meeting

Communications Committee (Cheryl Freisenhahn):
Working on the September newsletter. Decided to delay the production of the
newsletter for one (1) month in order to add additional important information regarding up coming events.

Staff Development Committee (Wendy Newton):
   The Callier School Supply Drive was a big success again this year. We collected $300.00 in cash and three (3) computer boxes of school supplies. The money and supplies will be delivered to Callier on 9/11/02. We collected more money and more supplies than last year. A big thanks goes out to all who donated to the school supply drive.

Ad-hoc Wellness Committee (Craig Lewis): No meeting.

University Committees:

Parking and Security Committee: (Rick Biddenstadt): No report
Campus Facilities and Oversight Committee: (Mickey Lewis): No report
Safety Committee (Craig Lewis): No meeting
Women's Center: (Darlene Johnson):
   Monday, September 9   5:30-7:30   Conquer Life's Biggest Fear!
   Wednesday, September 18 12:30-1:30  Ageless Movement
   Tuesday, September 24 9:00-12:30  UTD Health Fair
   Tuesday, September 24 11:30-12:30 Panel discussionÔ.Baylor Richardson
Women's Wellness Team, Dr. Joseph Godat

New Business:

Meeting Place and Time: It was agreed that the meetings would continue to be the 2nd Wednesday of the month, in the Green Center Conference Room, at 9:00am. A motion was made and seconded. The motion passed.
Committee Assignments: Forms were handed out to all Staff Council Representatives to sign up for one of the three standing committees, Benefits, Communications, or Staff Development. Each Staff Council member will be assigned to a committee using their first, second, or third choices. The Vice Chair will call a meeting as soon as possible to elect a Chair and Secretary for each committee.

Old Business:

Criminal background checks are done only on staff member when they apply and are accepted for a position at UTD. They are conducted even if you move from one department to another. They are not conducted on faculty members. A motion was made and seconded for a letter to be sent to Dr. Jenifer voicing the Staff Councils concerns regarding background checks he motion passed.

Announcements from the Chair:
Tuesday, September 24, 2002 - 9:00-12:30 - The Women's Center will be sponsoring a UTD Health Fair. It will be held in the Activities Center (small gym).
Flu Shots - The Staff Council along with Baylor/Richardson will be providing flu shots. They will be given on Tuesday, November 19th from 9:30-11:30 and on Wednesday, November 20th from 2:00-4:00. We have reserved 500 shots and they will be available on a first come first serve basis in the Multipurpose Building Rm. AD 3.104.

Adjournment

Respectfully submitted,
Christy Baxter, Past Secretary