Staff Council General Meeting
Agenda* – April 11, 2018
Room: JSOM 1.502
(*Topics and order are subject to change)

1) Call to Order
2) Roll Call
3) Guest Speakers: N/A
4) Colleen Dutton – AVP of Human Resources
5) Review of March 2018 Council Minutes
6) Committee Reports
7) University Committees
8) Continuing Business
9) Proposals:
   a. 2014-004p: Executive Board is looking into an ombudsman for employees
   b. 2017-002p: Centralized room reservation process. (Staff Development)
      a. 2017-006p: Paper towel dispensers/Letter to facilities (Benefits)
      b. 2018-004p: Vegan-friendly food options (Communications)
   c. 2018-010p: Staff volunteering their time without using vacation for community
      service; one day/year. (Staff Development)
   d. 2018-014p: SPN2 ADA accessibility issues (Benefits)
10) Suggestions:
   a. (Tabled from March) 2018-16s: I recommend that Staff Council organize and
      host/facilitate meetings (annual/bi-annual or as needed) of staff among the
      different schools who have the same roles or responsibilities. Example: the ASOs
      of the different schools/departments who handle HR paperwork. This meeting is to
      facilitate a discussion of university procedures/processes that work or don’t work.
      This would include brainstorming or sharing of experiences. Each meeting can be
      about a specific administrative department (HR, Procurement/Travel, etc.) or
      issues that affect the group. From the meeting, a document of recommendations,
      commendations and/or questions should be presented to the Administration
      department discussed. The reason for this suggestion is that the University is
      growing and new procedures are put in place by areas without considering the
      users or the people who will have to follow the procedures.
   b. 2018-17s: Students and staff are going behind the Classroom Building to
      smoke/vape. Can some signs be put up and more patrolling happen to prevent
      this? Thanks. (ANON.)
11) Old Business
12) New Business
13) Reminders:
   a. Staff Scholarships: Now accepting applications for Fall 2018
      i. Deadline: September 15th, 2018
   b. CARE Awards: Now accepting nominations for: Fall 2018.
14) Adjournment

15) Next Meeting: 05/09/2018
   a. Upcoming Guest Speakers: N/A
Staff Council General Meeting
Agenda* – March 14, 2018
Room: JSOM 1.517
(*Topics and order are subject to change)