September 13, 2017  
JSOM 1.502  
9:00 AM – 11:00 AM

1. Roll Call


Absent: Rebecca Ballard, Cheryl Berry, Evan Paret, Melani Sherbet, Brian Scott, Janie Shipman, Cynthia Seton-Rogers, Renee Stone

Guests: Sandee Goertzen, Murray Leaf, Colleen Dutton, Marco Mendoza, Cris Aquino

1. Call to Order: Meeting called to order by President Naomi Emmett at 9:08 am

2. Staff Council President/VP: 2017-2018
   a. Vice President Nominations: Melissa Wyder
      1. Accepted: Yes
      2. Vote: Unanimous Yes
   b. President Nominations: Naomi Emmett
      1. Accepted: Yes
      2. Vote: Unanimous Yes

3. Guest Speakers:
   a. Cris Aquino - Office of Parking and Transportation
      i. Spoke on:
      1. Parking and Transportation updates
         a. DART Route #883
            i. Costs $2.8 Million / year to run
            ii. From 7:00am – 11:00pm
            iii. Has 7 buses total
               1. 4 on the West-side route (McCallum area)
               2. 3 on the East-side route (Bush Turnpike)
            iv. Runs service to the Bush Turnpike every 10 minutes.

   b. Medical District Express Route
i. Connects UTD main campus and the satellite campuses (CBH and CVL)
   1. Funded by the Provost’s Office
   2. Currently only a Pilot Route, not official yet.
ii. Runs on a 3 hour loop
   1. From 7:00am-6:00pm

c. Comet Cabs
   i. 21 cabs running around campus
   ii. 6 routes total
   iii. Run from 7:00am-10:00pm
   iv. GPS has been installed

d. Booster Fuel
   i. Returning to normal services next week

e. PS4 Guidance System
   i. Should be on all parking garages by December.
   ii. Will be on the app when all ready. (No texting and driving!)
   iii. 99% accuracy

f. V Bikes
   i. 40 bikes on campus for renting
   ii. $1.00 per hour

g. Electric Vehicle Charging Stations
   i. 5 locations:
      1. PS1, PS3, PS4, Lot J, and Lot U
   ii. 3-hour charging limit
   iii. Need a Gold parking permit to use

h. Safety and Improvements
   i. Speed bumps and speed limits have been installed

i. SPN Parking Expansion
   i. 150 spaces added
   ii. 300 spaces now total

j. Bus shelters
   i. Added at NSERL and Waterview
   ii. DART is adding 2 at Tom Thumb and Renner

k. Night Enforcement
   i. 3 citations, then cars will be booted
      1. After that, the vehicle will be removed from campus

l. Deliveries
   i. There are designated areas
   ii. Check the map on the parking websites

m. New Overflow Lot
   i. By PS1 – for now, any color can park in the gravel lot. Fills up fast!

n. Questions?
i. Will there be any additional parking on campus?
   1. Yes – currently looking at it. Discussing a new parking garage.

ii. People are parking in the road on Stewart. How is this being enforced?
   1. UTD has no authority to enforce street parking on Stewart. It is the responsibility of the City of Richardson. Will let them know.

iii. In the roundabout – people are exiting from the inner lane and is a safety hazard.
   1. Working with PD to enforce that. The buses loading and unloading there causes problems. Moving the buses to a transit center by Lot J in January.

iv. Will there be stops for comet cabs? Not just having to wave them down?
   1. That’s what the GPS app is for

v. Why are there so many purple spaces?
   1. Will re-evaluate the number of spaces, but they are often full. There needs to be some buffer space.

vi. PS1 open-spaces system does not work/not accurate.
   1. We are aware and currently working on fixing the issue.

vii. The policy for lost permits/replacement fee is too high!
   1. Permits are being claimed as lost, replaced, then resold for profits. Currently working on removing permits for a system registering license plates.

viii. Has there been a reduction in fraud loss? If I have 2 cars, do I have to register both?
   1. It’s not about money, it’s about fairness. If you have shared vehicles, both plates will need to be registered.

ix. Does scanning permits really take that much time?
   1. Yes, it does.

x. No parking enforcement on the weekends?
   1. Enforcement is done on Saturday, and some on Sunday. The enforcers are student workers and would need a weekend supervisor.
xi. **Will there be a crosswalk for WSTC?**
   1. Will look into that.

xii. **For the new staff that are hired after the payroll deduction deadline, they miss out on the option to do so. Can this be amended?**
   1. Can look into that, but it’s a challenge. Could affect paychecks.

xiii. **Parking enforcement ending at 8:00pm?**
   1. Cannot do that because of night students. Enforcement needs to go till 9:00 to cover all of campus properly.

xiv. **Why will it take so long to get a license scanning truck?**
   1. Takes several months because of various approvals, funding and lots of planning are needed.

xv. **What is being done about the comet cabs parking in diagonal spacing of handicap spaces?**
   1. No-one should be parking there. If you see it, please email Cris Aquino 1 on 1.

xvi. **What about parking rates raising and going to “Market Value”?**
   1. Historically, our rates are below other campuses. Tuition revenue cannot be used to pay for anything by Parking and Transportation.
   2. Planning on another garage, so prices will go up.
   3. One option is to park at the Bush Turnpike station, and ride the DART into campus.

xvii. **What about Staff-only parking lots?**
   1. That is purple parking. It’s all about location vs price. Everything would have to change to incorporate separate parking for Staff and Students.

   o. Shop UTD
      i. Auxillary Services app
      ii. “Find My Cab” is the GPS locations for the Comet Cabs

b. **Marco Mendoza – Human Resources**
   i. Spoke on:
      1. EAP (Employee Assistance Program) Services are available for anyone who needs them
         a. Go to the HR website or search ‘EAP’
b. There is also a link on the Student Counseling Center website
2. Dr. Benson is holding a meeting at 9:30am (In regards to the recent shooting in Plano, resulting in the unfortunate loss and murder of UTD Alumni)
3. October paychecks
   a. Be sure to check your benefits, submit any fixes that are needed ASAP
4. Service Awards are coming up in November

4. Review of August 2017 Minutes
   i. Motion to accept made by: Melissa Wyder
      1. 2nd by: Chad Thomas
         a. Passed

5. Committee Reports
   a. Executive Board (Naomi Emmett)
      i. Corporate Challenge
         1. Soccer team took Bronze!
      ii. EAC meeting is next week
      iii. HOP is meeting this month
   
   b. Attendance Report (Melissa Wyder)
      i. Attendance is great, it’s a new year!
   
   c. Student Government (JW Van Der Schans and Alex Holcomb)
      i. No report made
   
   d. Benefits Committee (Chad Thomas)
      i. Nothing to report.
   
   e. Communications Committee (Katie Terry)
      i. Nothing to report
   
   f. Fundraising Committee (Jazzmyn Wilson)
      i. Nothing to report
   
   g. Staff Development Committee (Lynn Butler)
      i. Nothing to report
   
   h. Secretary and Treasurer’s Report (Jamie Abrams)
      i. Staff Council Operating Account

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### ii. Staff Council Fundraising Account

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### iv. Jody Nelsen Scholarship

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### v. Staff Scholarship

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### i. Faculty Senate (Dr. Murray Leaf)

- Tim Redman has resigned. A new speaker will be elected. Committee appointments have been sent out.

### ii. **Question: Have all the letters been sent out?**

1. Yes, they went out by email – for the ones that we had appointments for.

### j. Retiree Association (Sandee Goertzen)

- Had an election for the Staff Council liaison.
  1. Sandee Goertzen will be the liaison for another year.

### University Committees

a. **Parking and Transportation** (Dee Lambert and Melissa Wyder)
   - Meeting this afternoon
b. **Campus Facilities** (Patrice Holt)
   - No reports made
b. **University Safety and Security** (Chad Thomas)
   - Lots of discussion and feedback.
c. **Women’s Center** (Jane Shipman, and Becky Wiser)
i. No reports made
d. Planning, and Policy (Dennis Guten)
   i. No reports made
e. Auxiliary Services Advisory (David Richardson)
   i. No reports made
f. HOP Committee (Naomi Emmett)
   i. Hop Committee is meeting this month
g. Student Fee Advisory Committee (David Richardson and Annette Rogers)
   i. No reports made
h. Committee for Support of Diversity and Equity (Letitia Andrews, Yolande Evans, Jane Shipman, Carrilaine Schneckner, Daniel Hernandez, Jazzmyn Wilson, and Selina Gu)
   i. No report made
i. Intellectual Property Advisory Committee (Jay Silber)
   i. No report made
j. Academic Calendar Committee (Megan Gray and Sheila Rollerson)
   i. No report made
k. Information Security Advisory Committee (Chris Milazzo)
   i. No reports made
l. University Sustainability Committee (Craig Lewis)
   i. No reports made
m. Wellness Committee (Pinky Reyes, Georgetta Oliver, Taylor Tran)
   i. No reports made

6. Continuing Business
   a. Proposals
      i. 2014-004p: Executive Board is looking into an ombudsman for employees
         1. In process
      ii. 2017-002p: Centralized room reservation process. (Staff Development)
           1. In process, being handled by Jennifer McDowell.
      iii. 2017-006p: Paper towel dispensers/Letter to facilities (Benefits)
           1. Revised letter will be sent to Staff Council before sending to President Benson
   b. New Suggestions
      i. 2018-001s: Since the parking office is coming to speak at the next staff council meeting and the parking office is increasing parking rates to "market value," we would like to see a presentation on how parking rates are determined and a detailed accounting of where the money received from parking was allocated for FY16-17. Thank you
         1. Was answered by Cris earlier in the meeting.
            a. Motion to reject made by: Melissa Wyder
7. Old Business

8. New Business
   a. Security Awareness Night
   
5. Amendments
   i. 2nd by: Helen Roth
      1. Amendment suggested by: David Richardson: Forward to Parking
         a. Motion to forward made by: Pinky Reyes
            i. 2nd by: Melissa Wyder

9. Reminders
   a. Staff Council Scholarships
      i. Deadline: September 15, 2017
   b. CARE Awards
i. Next Deadline: October 31, 2017

10. Misc
11. Upcoming Guest Speakers:
   a. October: N/A

12. Adjournment
   a. Motion to Adjourn
   b. Meeting Adjourned at: 10:00am

Respectfully submitted,
Jamie Abrams
Staff Council Secretary/Treasurer
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