UT DALLAS STAFF COUNCIL MEETING MINUTES
February 8, 2012 ECSS 2.102 9:00 a.m.


ABSENT: Lydia Blackwell, Drew Brown, Denise Cooper, Jay Jascott, Jennifer Orme, Harriett Rose, Carrilaine Schneckner

GUESTS: Richard Arduengo, Sandee Goertzen, Linda Heard, Thy Lam, Murray Leaf, Rena Read

1) CALL TO ORDER
   Staff Council President Rochelle Peña called the meeting to order at 9:04 am.

2) ROLL CALL
   A quorum was met.

3) SPEAKER - THEA JUNT, ENERGY CONSERVATION & SUSTAINABILITY MANAGER
   Ms. Junt announced that today she is hosting Mt. Trashmore, a day’s worth of campus trash on display in the Mall of the Campus. The event is a kick off for the Recycle Mania Competition that UT Dallas participants with other universities. She encouraged the Staff to participate in the effort to improve recycling on campus. More information in regards to recycling and conservation efforts can be found at the UT Dallas Administration Facebook page.

4) PRESENTATION OF THE STAFF SCHOLARSHIPS
   The following were awarded Staff Scholarships: Drew Brown, Meagan Dahl, Natalie de Leon, Mary Dziorny, Arturo Elizondo, Blair Flicker, Kimberly Flicker, Misty Hawley, Thy Lam, Zahra Nourani, Rena Read, Aaron Simpson, Stephanie Tarzwell, Tracey Tatum

5) MEETING MINUTES
   Tracey Tatum motioned to approve the minutes as presented; the motion was seconded by Howard Medlock. The minutes for the January 11, 2012 meeting were approved.

6) REPLACE VACANT REPRESENTATIVE POSITIONS
   Richard Arduengo was nominated to fill the vacancy in District 6 and Linda Heard was nominated to fill the vacancy in District 2. Tracey Tatum made a motion to approve these nominations; Howard Medlock seconded the motion. All were in favor and Mr. Arduengo and Ms. Heard were welcome to the Staff Council.
7) COMMITTEE REPORTS
a. EXECUTIVE BOARD (Rochelle Peña)
   Ms. Peña reported that the next PeopleSoft Monthly Meeting with Dr. David Daniel will be February 13th at 10:00 am. The next Coffee with the President will be held March 7th at 9:00 am. Individuals that want to participate in the Coffee with the President should e-mail staffcouncil@utdallas.edu.

b. ATTENDANCE REPORT (Paula Austell)
   Ms. Austell presented the Attendance Report in the Agenda Packet. Jennifer Orme resigned from District 5 due to work requirements.

c. BENEFITS COMMITTEE (Jay Jascott)
   Mr. Jascott was not present to report. Rhonda Walls reported in his absence. Suggestions 2012-003s and 2012-008s are still being discussed by the Committee. Applications are being received for Spring 2012 Staff Council Scholarships.

d. COMMUNICATIONS COMMITTEE (Daniel Calhoun)
   Mr. Calhoun reported that the Committee met January 11th. Items still on their agenda are the Staff Council Info e-mail for staff and suggestion 2012-004s. The SUN Newsletter will be released this week.

e. FUNDRAISING COMMITTEE (Howard Medlock)
   Mr. Medlock reported that the Valentine Balloons & Chocolates Sale will be taking place on February 13th & 14th. A sign-up sheet for volunteers for the sale was available after the meeting. Signs were also presented to advertise the sale. Free delivery will be available to campus deliveries.

f. STAFF DEVELOPMENT (Arturo Elizondo)
   Mr. Elizondo reported that the survey to find out staff needs in regards to training will be sent out in March. The first staff appreciation event is being planned for March. A Movie Premiere theme is being planned.

g. SECRETARY AND TREASURER’S REPORT (Jami Miller)
   Staff Council Treasurer Report
   Month of December 2011

   STATE FUNDS - 40037006 Operating Account
   Beginning Balance December 1, 2011
   $2,418.77

   18-Nov Fall CARE Awards ($444.60)
   18-Nov Fall CARE Awards ($444.60)
   $1,974.17

   Balance December 31, 2011
   $1,974.17

   Total Operating
   $1,974.17

   FUNDRAISING - 40035001
   Beginning Balance December 1, 2011
   $1,123.29

   21-Dec CRS Printek - Recycled Ink Cartridges
   $290.00
   $1,413.29
h. FACULTY SENATE (Dr. Murray Leaf)
   Dr. Leaf reported that the regents are looking to revise the review policy for
   non-tenure track faculty. A Senate Budget Committee has formed to give the
   faculty point of view on Budget policies.

i. STUDENT GOVERNMENT (Sharkey Andrews)
   Ms. Andrews was not present to report.

j. RETIREE ASSOCIATION (Sandee Goertzen)
   Ms. Goertzen reported that the next General Meeting for the Retiree
   Association is on February 22nd. In April the new retirees will be welcomed
   to the Retiree Association. Retiree events to be attended are the Levi Singers
   and the Dallas Arboretum. Carol Lanham was thanked by the Staff Council
   President and all of Staff Council for her contributions to Staff Council and
   wished her well in retirement.

k. UNIVERSITY COMMITTEES
   i. WELLNESS (Natalie de Leon and Amanda Smith)
   ii. PARKING AND TRANSPORTATION (Wendy Newton and Kent
       Mecklenburg)
   iii. CAMPUS FACILITIES (Melissa Wyder)
   iv. UNIVERSITY SAFETY AND SECURITY (Lynne Boyer)
v. **WOMEN'S CENTER** (Jacqueline Long)
vi. **IR SECURITY, PLANNING AND POLICY** (Arturo Elizondo Jr.)
vii. **AUXILIARY SERVICES ADVISORY** (Drew Brown)
viii. **HOP COMMITTEE** (Rochelle Peña)
ix. **DEANS AND DIRECTORS** (Rochelle Peña)
x. **STUDENT FEE ADVISORY COMMITTEE** (Lynne Butler and Daniel Calhoun)
   Mr. Calhoun reported that the Student Fee Advisory met and will be meeting again to discuss which groups will receive fee money.
xi. **COMMITTEE FOR SUPPORT OF DIVERSITY AND EQUITY** (Danny Cordova)
xii. **ACADEMIC CALENDAR COMMITTEE** (Caroline Crossley and Sam Eicke)

8) **OLD BUSINESS**
   a. **Suggestions**
      i. 2012-002s: PeopleSoft Roundtable (Staff Development Committee)
      ii. 2012-003s: Handicap Parking at AD/MP Building (Benefits Committee)
      iii. 2012-004s: Internal UT Dallas Craigslist-like Posting Board (Communications Committee)
      iv. 2012-008s: Temporary Parking Passes for New Employees (Benefits Committee)

9) **NEW BUSINESS**
   a. **Election Committee**
      The Election Committee will work with Human Resources to verify staff districts. The following individuals volunteered to be on the Election Committee: Letitia Andrews, Paula Austell, Sharon Edwards, Wendy Newton, Shelia Rollerson.
   b. **By-Law Review Committee**
      Lydia Blackwell, Chair and Sandee Goertzen, Co-Chair
      Will meet the 1st Wednesday at 9:00 am in ECS 3.732.

10) **OTHER BUSINESS**
   a. **Erin Dougherty – Student Ambassador Recruitment**
      Ms. Dougherty requested Staff Council Representatives to nominate individuals to be the President’s Student Volunteers. Nominations will be accepted until February 22nd.
   b. **Spring CARE Awards**
      Spring CARE Award nominations will be received throughout the month of March. Awards will be presented in April.

**ADJOURNMENT**
Melissa Wyder made a motion to adjourn the meeting; the motion was seconded by Howard Medlock. The meeting was adjourned.
RESPECTFULLY SUBMITTED,

JAMI MILLER
STAFF COUNCIL SECRETARY/TREASURER