UT DALLAS STAFF COUNCIL MEETING MINUTES
August 8, 2012 ECSS 2.102 9:00 a.m.


ABSENT: Suzanne Potts, Colter Fleming, Kimberly Flicker, Natalie DeLeon, Melissa Wyder, Sandra Mitchell, Lydia Blackwell, Denise Cooper, Tracey Tatum

GUESTS: Colleen Dutton

1) CALL TO ORDER

Staff Council President Rochelle Peña called the meeting to order at 9:03 am.

2) ROLL CALL

A quorum was met.

3) Election Results/Welcome New 2013 Representatives

Ms. Peña asked each new representative to stand and introduce themselves.

4) SPEAKER: COLLEEN DUTTON, ASSISTANT VICE PRESIDENT OF HUMAN RESOURCES

Ms. Dutton spoke about the new layout of the HR office and the open positions in HR. She will be attending meetings to update Staff Council on HR progress and changes.

5) MEETING MINUTES

Drew Brown made a motion to approve the July 11, 2012 meeting minutes as presented; Jay Jascott seconded the motion. The minutes were approved.

6) COMMITTEE REPORTS

a. EXECUTIVE BOARD (Rochelle Peña)

Ms. Peña spoke about the EAC meeting she and Ms. Austell attended in Austin. She updated on the committees and their upcoming goals. The Vice Chancellor spoke at the meeting in Austin about the possible legislature and proposed changes to insurance plans in the future. The meeting with Dr. Daniel is scheduled for August 28, 2012.
b. **ATTENDANCE REPORT** (Paula Austell)

Ms. Austell presented the Attendance Report.

c. **BENEFITS COMMITTEE** (Jay Jascott)

Mr. Jascott reported that this has been a slow time for the Benefits Committee and there was no new news to report.

d. **COMMUNICATIONS COMMITTEE** (Daniel Calhoun)

Mr. Calhoun reported that the committee met on July 11, 2012 and made preparations for the Newsletter. They are currently working on two suggestions. He also thanked the committee for all of their hard work this year.

e. **FUNDRAISING COMMITTEE** (Howard Medlock)

Mr. Medlock reported that there are two fundraisers left this year. The Parking Raffle (all profits will go to staff scholarships) and the Staff Council Polos. He reported that the green polos with the new slogan are available for $30.00. He thanked his committee for all of their hard work this year as well.

f. **STAFF DEVELOPMENT** (Arturo Elizondo)

Mr. Elizondo reported that the 1st Annual COMET Family Reunion was a great success. The committee counted over 350 faculty and staff attended. After thanking the committee for all of their help this year, he indicated that they will begin working on outstanding events and issues with the new committee.

g. **SECRETARY AND TREASURER’S REPORT** (Rochelle Peña)

There was no treasurer’s report.

h. **FACULTY SENATE** (Dr. Murray Leaf)

Dr. Leaf was not present to report.

i. **STUDENT GOVERNMENT** (Raj Dwivedi)

Mr. Dwivedi reported that there will be a new bus route introduced, welcome week activities are planned, and they are currently working on late night food options for students.

j. **RETIREE ASSOCIATION** (Sandee Goertzen)

Ms. Goertzen was not present, but a representative reported that the Retiree Association has continued to meet for Lunch on the First Monday of each month. They are gearing up for the September Meeting that will have UT Dallas and Texas Instrument Retirees coming together.

k. **UNIVERSITY COMMITTEES**

   i. **WELLNESS** (Natalie de Leon and Amanda Smith)
   
   ii. **PARKING AND TRANSPORTATION** (Wendy Newton and Kent Mecklenburg)
   
   iii. **CAMPUS FACILITIES** (Melissa Wyder)
   
   iv. **UNIVERSITY SAFETY AND SECURITY** (Lynne Boyer)
   
   v. **WOMEN’S CENTER** (Jacqueline Long)
   
   vi. **IR SECURITY, PLANNING AND POLICY** (Arturo Elizondo Jr.)
   
   vii. **AUXILIARY SERVICES ADVISORY** (Drew Brown)
   
   viii. **HOP COMMITTEE** (Rochelle Peña)
   
   ix. **DEANS AND DIRECTORS** (Rochelle Peña)
   
   x. **STUDENT FEE ADVISORY COMMITTEE** (Lynne Butler and Daniel Calhoun)
   
   xi. **COMMITTEE FOR SUPPORT OF DIVERSITY AND EQUITY** (Danny Cordova)
xii. ACADEMIC CALENDAR COMMITTEE (Caroline Crossley and Sam Eicke)
No Committee reports were presented

7) OLD BUSINESS
a. Suggestions
   i. 2012-002s: PeopleSoft Roundtable (Staff Development Committee) no update
   ii. 2012-004s: Internal UT Dallas Craigslist-like Posting Board (Communications Committee) no new update
   iii. 2012-009s: Wheelchair for Staff Use (Benefits Committee) no follow up at this meeting
   iv. 2012-010s: Staff Use of Existing Faculty Lounges (Benefits Committee) working with Provost Office
   v. 2012-011s: Bulletin Boards for Staff Use (Communications Committee) no new updates

8) NEW BUSINESS
a. Sandee Goertzen Award Announcement

   Ms. Peña announced Howard Medlock as the 2011-2012 recipient. The formal award will be presented at the September meeting.

b. Annual Report

   Ms Peña reported that this has been a great year for Staff Council. They have been advisors to the President about PeopleSoft issues and have established a very effective line of communication with the President and his office. Dr. Daniel sought out the advice of Staff Council Executive Committee for the Non-Smoking policy on campus. Their suggestions were very valuable. There were multiple coffee meetings with the President this year and that is a goal going forward. It gives staff a chance to let their opinions and suggestions be heard. The CARE awards were presented in the Fall and Spring to outstanding staff. Sharon Edwards was the recipient of the University Diversity Award as well. Ms. Peña also reported on the accomplishments and benefits of the University Committees. In closing, she thanked each representative for their hard work this year. Staff Council Representatives thanked Ms. Peña for her service as President this year.

c. Orientation for new members

   The training will be led by Daniel Calhoun on September 12, 2012 at 8:15 am in ECSS 2.102

ADJOURNMENT

Howard Medlock made a motion to adjourn the meeting; the motion was seconded by Drew Brown. The meeting was adjourned at 10:07 am.

RESPECTFULLY SUBMITTED,
Amanda Moilan
For Jami Miller
STAFF COUNCIL SECRETARY/TREASURER