UT DALLAS STAFF COUNCIL MEETING MINUTES
May 8, 2013 ECSS 2.102 9:00 a.m.


ABSENT: Shereada Harrell, Mike Mogg, Alice Salazar, Rikk Terhune, Chad Thomas, Rich Williams.

GUESTS: Thea Junt, Colleen Dutton, Ilyce Murray, Sandee Goertzen.

1) CALL TO ORDER
Staff Council President Rochelle Peña called the meeting to order at 9:02 am.

2) GUEST SPEAKER: Thea Junt, Office of Sustainability
Ms. Junt presented the discount being offered to staff on the Nissan Leaf. She arranged for a vehicle to be available to the council after the meeting. She also discussed the upcoming events that her office will be hosting on campus this fall and spring.

3) GUEST SPEAKER: Colleen Dutton, Asst. VP for Human Resources
Ms. Dutton gave a brief update on what’s happening in HR. She introduced Ilyce Murray, Director of Employee Services. Ms. Murray will be responsible for the on-boarding process. Ms. Dutton also mentioned that a contract with HigherEdJobs.com has been secured and will allow a no cost posting for the entire university. The posting will have to be done through HR.

4) ROLL CALL
A quorum was met.

5) MEETING MINUTES
Melissa Wyder made a motion to approve the minutes and Shelia Rollerson seconded the motion. The meeting minutes from April 10, 2013 were unanimously approved.

7) COMMITTEE REPORTS
   a. EXECUTIVE BOARD (Rochelle Peña)
Ms. Peña spoke about the meeting with Dr. Daniel and the Chancellor. She discussed how hard the staff has been working and how the growth of staff has not been in line with the growth of the university. The Chancellor was very complimentary of the university grounds and Facilities Management. Ms. Peña stated that the HOP meeting was cancelled. Discussion of an Ombudsman was mentioned and Ms. Peña indicated that she will discuss that with Dr. Daniel at the next meeting.

   b. ATTENDANCE REPORT (Jayar Medlock)
Mr. Medlock stated that the attendance will be updated at the next general meeting. Mr. Medlock also
indicated that members need to reach out to Ms. Peña or their committee chair if they are going to be absent.

c. **BENEFITS COMMITTEE** (Jay Jascott)
Mr. Jascott reported that the committee has received 17 scholarship applications and they are waiting on grade point averages to complete the selection process. The Benefits Committee will assist with the 2013-2014 Staff Council Elections.

d. **COMMUNICATIONS COMMITTEE** (Daniel Calhoun for Chad Thomas)
Mr. Calhoun reported that the most recent edition of the SUN was released on April 30th. The new website was also launched at the same time. Content revisions need to be forwarded to Chad Thomas.

e. **FUNDRAISING COMMITTEE** (Paula Austell)
Ms. Austell reported that the Parking Pass and Dining Dollars fundraisers will take place mid June to the end of July. Tickets can be purchased for $10 individually or $15 for a set of tickets to each raffle.

f. **STAFF DEVELOPMENT** (Arturo Elizondo)
Mr. Elizondo reported that the committee met about the Annual Summer Picnic social event for staff.

7) **OLD BUSINESS**

a. **Suggestions**

   i. 2012-004s: Internal UT Dallas Craigslist-like Posting Board (Communications Committee) – Mr. Thomas will get with the University Attorney
   ii. 2012-009s: Wheelchair for Staff Use (Benefits Committee) In progress. The wheelchair is located in the mud slab.

b. **CARE Award Recipients**
Esthela Beltran, Craig Lewis, Tysh Coleman, Rion Morgan, Norma Richardson, Donise Pearson.

c. **Election**
The Benefits Committee will assist with the 2013-2014 Staff Council elections. We still need volunteers, as only a few have offered their assistance thus far. Each representative needs to recruit 4-5 new members. A
meeting will be held with nominees before adding them to the ballots to discuss the time commitment it takes for Staff Council. Biographies and photographs will also be discussed in that meeting. Volunteers are needed for both meetings.

8) ADJOURNMENT
Jayar Medlock made a motion to adjourn and the motion was seconded by Melissa Wyder. The motion was unanimously approved. The meeting was adjourned at 10:04 am.

RESPECTFULLY SUBMITTED,
Amanda Moilan
For STAFF COUNCIL SECRETARY/TREASURER