OFFICIAL APPROVED MINUTES

UT DALLAS STAFF COUNCIL MEETING MINUTES
June 12, 2013        ECSS 2.102        9:00 a.m.


GUESTS:  Ilyce Murray, Sandee Goertzen, Dr. Murray Leaf, Liza Liberman.

1) CALL TO ORDER
Staff Council Vice President Jayar Medlock called the meeting to order at 9:02 am.

2) GUEST SPEAKER:  Colleen Dutton, Asst. VP for Human Resources
Ms. Dutton was unable to attend and sent Ilyce Murray in her place. Ms. Murray reported that an update to the current PeopleAdmin software will be completed by late July. They are currently working to fill two employment specialist positions in HR. She also notified the council that open enrollment for benefits will take place July 15th-31st. The benefits fair will take place on July 18th.

3) ROLL CALL
A quorum was met.

4) MEETING MINUTES
Melissa Wyder made a motion to approve the minutes and Letitia Andrews seconded the motion. The meeting minutes from May 8, 2013 were unanimously approved.

5) COMMITTEE REPORTS
   a. EXECUTIVE BOARD (Jyar Medlock for Rochelle Peña)
      Mr. Medlock let the council know that Rochelle Peña was elected to be the EAC representative and Chad Thomas was elected as the alternate.

   b. ATTENDANCE REPORT (Jyar Medlock)
      Mr. Medlock stated that attendance has approved. Mr. Medlock also indicated that members need to reach out to Ms. Peña or their committee chair if they are going to be absent.

   c. BENEFITS COMMITTEE (Jay Jascott)
      Mr. Jascott reported that the committee met about scholarships and elections. Mr. Jascott acknowledged Spring Scholarship recipients, Rebecca Newcomb, Kortney House, Jon-Paul McGowan, Lisa Garza, Molly
Papin, Kimberly Flicker, Misty Hawley, Brenda Seifi, Dorthea Junt, Tara Lewis, Monalisa Amidar, Karen Stepherson.

d. COMMUNICATIONS COMMITTEE (Chad Thomas)
Mr. Thomas reported that the committee was meeting after the general council meeting. He indicated that there would be one more edition of the SUN this year. The committee is also working to get election news out to the campus.

e. FUNDRAISING COMMITTEE (Paula Austell)
Ms. Austell reported that the Parking Pass and Dining Dollars raffle tickets are available on Market Place. Purchases can be made online and there are 200 chances to win. Tickets will be available through the end of July.

f. STAFF DEVELOPMENT (Arturo Elizondo)
Mr. Elizondo reported that the next staff appreciation event will take place on July 9th. He also passed a volunteer sign-up sheet around the council meeting.

g. SECRETARY AND TREASURER’S REPORT (Rochelle Peña)
Ms. Peña was not present to report. The written report was provided in the agenda packet.

h. FACULTY SENATE (Dr. Murray Leaf)
Dr. Leaf reported that the senate will not meet in June or July. He also reported that Senate Bill 15 passed and will greatly limit the regent’s authority. Dr. Leaf stated that the University Committees are open to the staff and a list can be found on the website.

i. STUDENT GOVERNMENT (Liza Liberman)
Ms. Liberman reported that the student government is working on forming University Committees this summer.

j. RETIREE ASSOCIATION (Sandee Goertzen)
Ms. Goertzen reported that the Retirees are taking the summer off, but continue to have their 1st Monday lunches.

6) OLD BUSINESS

a. Suggestions

i. 2012-004s: Internal UT Dallas Craigslist-like Posting Board (Communications Committee) – Mr. Thomas will get with the University Attorney

ii. 2012-009s: Wheelchair for Staff Use (Benefits Committee) In progress. Mr. Jascott is working on a place to store the wheelchair and to communicate the location to faculty and staff.

7) NEW BUSINESS

a. Quarterly Meeting with the President
Discussed ombudsman with Dr. Daniel and he is supportive of pursuing that position. The committee brought up concerns about criminal background checks and the cost associate with the new company.

b. Bereavement meeting with Colleen Dutton
Ms. Dutton indicated that they are working on updating the current language of the policy.
c. Sandee Goertzen Award Nominations
Mr. Medlock passed out nomination forms and stressed the importance of nomination fellow members.

d. Elections
District nomination forms were passed out and each member was encouraged to nominate as many as they could for each district.

8) ADJOURNMENT
Dena Davis made a motion to adjourn and the motion was seconded by Letitia Andrews. The motion was unanimously approved. The meeting was adjourned at 9:57 am.

RESPECTFULLY SUBMITTED,
Amanda Moilan
For STAFF COUNCIL SECRETARY/ TREASURER