February 12, 2014

ECSS 2.102

9:00 a.m.


Guests: Colleen Dutton, Sandee Goertz, Murray Leaf, Liza Liberman, Rochelle Peña, Rod Wetterskog

1) Call to Order

Staff Council President Paula Austell called the meeting to order at 9:05 a.m.

2) Colleen Dutton – Assistant Vice President of Human Resources – Monthly Update

- David Gleason is retiring. There will be a retirement party for him during the week of April 7th.
- Human Resources will post his position.
- All human resources training classes will be held in the SPN building on the first floor.
- Annual evaluations are due to human resources by April 7th.
- Nate Howe is the new Chief Information Security Officer and will start on March 1, 2014.
- If your department wants a mini version of any human resources training seminar, contact Ilyce Murray. These sessions usually last 1-1/2 to 2 hours.

3) Rod Wetterskog – UTDesign – Guest Speaker

- This month’s guest speaker was Rod Wetterskog who works with UTDesign in the Erik Jonsson School of Engineering & Computer Science. For the past four years, Rod has been the Assistant Dean of Corporate Relations for the Jonsson School.
- Rod spoke to Staff Council about the 4 R’s, which are recruiting, research, resources and relationships.
  > Recruiting: Internships lead to full time jobs
- **Research**: Graduate and undergraduate
- **Resources**: Show me the money! To provide students with the resources needed
- **Relationship**: Student to student, faculty to student; company’s get to know each other

- UTDesign model gives UT Dallas the competitive edge.
- Senior Design is a required class for all students in the Jonsson School.
- UTDesign is when a company comes along and wants to sponsor a student’s senior project. The company owns 100% of the results.

- UTDesign started in 2009 with 6 companies. Dean Spong brought it with him from the University of Illinois.
- Spring 2014, there are 58 projects.
- What’s new?
- There will be a UTDesign Seminar at SPN.
- UTDesign now has its own place, with 30,000 sq. ft.
- UTDesign now has a team, consisting of 8 members.
- UTDesign is working with the School of Management and learning soft and technical skills.
- There are 28 project stations and a 3D printer.
- Every team has an advisor.
4) Roll Call
A quorum was met.

5) Minutes
Richard Jordan made a motion to approve the January minutes, Julie Rooney 2nd the motion. Paula called for all members present to take a vote, all members present said “aye”. The January minutes were approved.

6) Committee Reports
- Executive Board (Paula Austell)
  Paula was not able to attend the Faculty Senate meeting and the HOP meeting in January was cancelled.

- Attendance Report (Jayar Medlock)
  Some representatives are missing more than two staff council meetings. Two missed meetings is the limit for all representatives.

- Student Government (Liza Liberman)
  Liza updated staff council on several things that student government is working on.
  - Working with the bookstore to bring a Redbox to the UT Dallas campus.
  - Continuing their work on the Honor Code which will be implemented to all students.
  - Working to update the Comet Discount program.
  - Student government elections will start on February 24th with debates and meet and greets. The elections will end on March 24th.
  - Working to get more on-line learning for students.
  - Working towards a more steady system for graduates, system wide.

- Benefits Committee (Norma Richardson)
  - The committee is working on finalizing a new structure for future scholarships.
  - The committee received two new suggestions that they are working on. The first is about adding the building codes to room numbers. The second is in regards to a door being constructed to allow access to a courtyard at the ROC building.

- Communications Committee (Chad Thomas)
  - The committee will meet later today.
  - The committee is a little behind on the latest issue of the SUN. It will be released soon and the next issue after that will be released in mid-April.
  - If you have a topic that has a broad effect on campus and that you want the SUN to print, please contact Chad.
• **Fundraising Committee** (Jay Jascott)
  - The committee met earlier this week.
  - On-line Valentine sales are slow. The links are working and signs are posted.
  - The roses will be in later today. Melissa has student ambassadors to help with deliveries.

• **Staff Development Committee** (Arturo Elizondo, Jr.)
  - Spring Staff Appreciation Event will be held on March 20, 2014 in the Staff and Faculty Dining Room from 2:30 – 4:00 p.m. It will feature a carnival/state fair theme. If anyone would like to make a suggestion for a theme name, please contact Arturo.
  - The event will have orange and green beads as giveaways.
  - The menu is still in progress. Possible food options are mini funnel cakes, mini corn dogs, cotton candy and pickles.
  - There will be a cake walk; we are asking for 10-15 desert items to be donated.
  - There will be a canned drive service component to this event, with all items collected to be donated to the Comet Cupboard.
  - Door prizes will be a Staff Council polo shirt and dining passes.
  - Games to be played will be baseball beanbag toss, milk bottle softball toss, bottle ring toss and the duck pond.

• **Treasurers Report** (Deborah Buckner)
  Paula gave the report.

• **Faculty Senate** (Murray Leaf)
  - There have been some important developments at the System level. Chancellor Francisco Cigarroa has resigned. We do not know who will be on the committee to hire the new chancellor. This is of great concern to the faculty. Also, the Chancellor was going to appoint a committee to amend the Regents Rules on intellectual property. The Faculty Advisory Council wants to recommend several changes, but at this point the drafting committee has not been appointed and with the focus shifting to finding a new Chancellor we do not know how this will develop.
  - The Senate has circulated new guidelines for school bylaws. Focus more on interface between the faculty and senate. Schools should now begin to rewrite their existing bylaws accordingly.

• **Retiree Association** (Sandee Goertzen)
  - The Retiree Association has started to be quite active. There is a social committee and the planned upcoming field trips are:
Bureau of Engraving (March)
Arboretum (April)
Bush Library (May)
The next meeting is tomorrow at SPN. The guest speaker is Dean Kratz.

7) University Committees
- Jayar is on the Auxiliary Committee which meets every month.
- Paula is on the Parking and Transportation Committee which will meet later this afternoon.
- The Wellness Committee will host a lunch and learn this Friday. This is to encourage heart health. There will be a cardiologist who will speak on hypertension. Free lunch to the first 60 people who attend.
- Rochelle and Paula will be going to the EAC meeting at the end of February.
- Arturo is on the IR Security, Planning and Policy Committee which will meet tomorrow.
- Daniel is on the Information Security Advisory Committee which will meet in two weeks.

8) Continuing Business
- Suggestions
  i. 2012-009s: Wheelchair for Staff Use (Benefits Committee)
- Building code added to room number (Benefits Committee). Response from Jay Silber, per Melissa—we are regulated on what we can do with the signs. Adding the building code made the signs look too busy. A possible option that he will look into is to have better signage between the buildings.
- Door constructed from hallway in ROC building to have access to the outside (Benefits Committee). Paula called for a vote to accept this suggestion. Letitia made a motion to approve Jay Jascott and Daniel Calhoun both 2nd the motion. Paula called for all representatives present to say “aye” if they approved this motion. All present said “aye” and the suggestion was accepted.

9) New Business
- The last “Coffee with the President” was rescheduled to this Thursday afternoon.
- The Executive Board is meeting with President Daniel in March to discuss relevant issues.
- The CARE Awards deadline is March 31st. All representatives need to take a CARE Award sign to place outside their building. Please gather your signs on April 1st to return at the next Staff Council meeting.
- The Staff Diversity Award is now taking nominations until the end of March.
- There will be a Zumba party on February 21st in the Activity Center from 12-1 p.m. Healthy snacks will be served.
• Wingate by Wyndham is offering a UTD discount. Also, for every UTD booking, they will donate $5.00 towards our general scholarship fund.
• Next month’s speaker will be Orkun Toros who will talk about “ask YODA”.

10) Adjournment
Nancy Finch motioned to adjourn; the motion was 2nd by Donna Everson. Paula called for all members present to take a vote, all members present said “aye”. The meeting was adjourned at 10:47 am.

Respectfully Submitted,
By Deborah Buckner
Staff Council Secretary/Treasurer