August 13, 2014 ECSS 2.102 9:00 a.m.


Absent: Caryn Berardi (leave), Hayley Berk, Lynn Butler, Daniel Calhoun, Jason Carter, Theresa Diaz (leave), Donna Everson, Eric Fackler, Nancy Finch, Amber Miles, Mike Mogg, Norma Richardson, Jinger Rosa-Booth, Paul Smith, Chelsea Villareal, Melissa Wyder

Guests: Lou Delcamp, Colleen Dutton, Sandee Goertzen, Kelly Kaar, Brooke Knudtson, David Richardson

Call to Order

Staff Council President Paula Austell called the meeting to order at 9:08 a.m.

1) Larry Zacharias – Chief of Police – Guest Speaker
   - Chief Zach announced that with the addition of the 5th Residence Hall, there will be more “unknowns” on our campus. Please be aware of your surroundings.
   - The UT Dallas police department is initializing “Operations Crossroads”. During every class change, there will be a police presence at the crosswalks to answer student’s questions and slow down bicyclists and vehicles.
   - A female student in one of the dorms was assaulted and robbed. She is working in conjunction with the UT Dallas Police and Richardson Police to help find the perpetrator.
   - With the addition of the new residence hall, there will be 5,000 students living on campus. With this amount of individuals, there will be more drugs, alcohol and disturbance calls.
   - The emergency system has been updated. On the first Wednesday of every month, alerts go off; emails and text messages are sent out.
   - The police department is still in a hiring mode. They are looking for a dispatcher, police guard, telecommunication specialist and an investigative specialist.
   - The department has had some recent new hires, including an event specialist, secretary, investigative specialist and a background specialist.
   - UT Dallas Police Officers Gordon Firth and Trey Kiser were recognized by Mothers Against Drunk Driving. The two received awards for their leadership and service to the community at Take the Wheel.
   - The department has refined its lost and found program. In 2013 over $80,000 was returned in lost property.
• Each semester the police department gets approximately 300 thumb drives turned into them. Every student, staff and faculty member on campus who has a thumb drive should have a folder on it with their UTD ID. This will ensure that if it is lost, it will be returned to you.
• Chief Zach showed a video on run, shoot and hide that was made in a university environment in Canada.
• Contact David Spigelmyer at spig@utdallas.edu if you would like him to suggest preparations your department can take to prepare for an active shooter.
• UT System has the third largest police force in Texas.
• The primary jurisdiction is the main campus, peripheral streets and other off site campuses such as the Center for Vital Longevity.
• There are approximately 40 blue phones across campus as well as phones in elevators. This might be an area where student workers could be put to work for a better use of manpower within the police force.

2) Colleen Dutton – Assistant Vice President of Human Resources – Monthly Update
• The non-discrimination policy is fully official now.
• Marco Mendoza will speak at the October 8th meeting on Title 9.
• The hiring guide is now on the HR website.
• There will be an Employment Express for RA’s and TA’s in the Founders Atrium – First Floor.
  ➢ Wednesday, August 20, 2014, 10 a.m. – 2 p.m.
  ➢ Thursday, August 21, 2014, 1 p.m. – 4 p.m.
  ➢ Friday, August 22, 10 a.m. – 2 p.m.

3) Roll Call
A quorum was met.

4) Minutes
Jayar Medlock made a motion to approve the July minutes; Sheila Rollerson 2nd the motion. Paula called for all members present to take a vote, all members present said “aye”. The July minutes were approved.

5) Committee Reports
  a. Executive Board (Paula Austell)
     o Paula and Rochelle both attended the latest EAC meeting in Midland, Texas. They toured UT lands which included an oil rig, winery and wind farm. In 2014, the projected revenue from UT lands is expected to be 5 billion.
     o There will be a vote for President and Vice President at next month’s meeting.
  
  b. Attendance Report (Jayar Medlock)
     o Jayar stated that today has been the lowest attendance for staff council to date, with 17 people out.
Jayar announced that Amber Miles has resigned and Alice Salazar is the next alternate on the list. Jayar made a motion to replace Amber Miles’ vacancy with Alice Salazar. Chad Thomas 2nd the motion. Paula took a roll call vote, motion approved.

c. **Student Government** (Brooke Knudtson)

- The new pita bar, which has been installed for more vegetarian options will be open in the “grab and go” section. This is the first step UT Dallas has taken to bring international dishes onto campus.
- There will be more information on the expansion of the library hours next month.
- Student government has a lot of events planned during Welcome Week.
- Student government would like to get at least 10% of the student population registered to vote.
- Student government is working with Kaplan to give our student’s scholarships and free testing on the LSAT, GMAT and GRE.
- Student government has set a goal to raise $2,000 for the American Heart Association. They will be holding a heart walk and taking donations.
- On August 18th, student government will conduct a walk-thru of the campus for their Campus Pride initiative.

d. **Benefits Committee** (Norma Richardson)

- Not present.
- Naomi reported that the committee had a meeting via email.
- The committee is working with communications to get the new campus maps updated and online.

e. **Communications Committee** (Chad Thomas)

- The last SUN edition was published.
- Chad is putting together his year-end report and recommendations for next year’s committee.

f. **Fundraising Committee** (Jay Jascott)

- Black polo shirts are in and available for sale on the Staff Council website. Prices are $30 - $35. Please see Debbie Buckner or Melissa Wyder for more information.
- Raffle ticket sales are now at full-profit. You can purchase yours through Market Place or by giving a check or cash to any committee member.

g. **Staff Development Committee** (Arturo Elizondo, Jr.)

- Arturo thanked everyone who volunteered at the “Ice Cream Social” event.
- Approximately 330-340 people attended.
- Arturo is putting together his year-end report.

h. **Treasurers Report** (Deborah Buckner)

- No questions were asked.
i. **Faculty Senate** (Tim Redman)
   o Not present

j. **Retiree Association** (Sandee Goertzen)
   Sandee announced that the retiree association will have their next monthly lunch at Rockfish to support Staff Council.

6) **University Committees**
   i. In the main dining area of the Student Union, Auxiliary Services is scheduled to expand the Chick-Fil-A, create a salad bar restaurant, expand the to-go area, and create a Panda Express and Papa Johns. The incoming I-Hop will be open until 1 a.m. Jason’s Deli will be available for box lunch orders. Larger orders should go through the cafeteria. There will be a ribbon cutting ceremony and tour on August 28th for the new residence hall. (Jayar Medlock)

7) **Continuing Business**
   a. **Suggestions**
      - 2014-003s: Cigarette butts in front of JSOM building. (Ad Hoc Committee)
        Jayar is in the process of putting together the committee’s first meeting.
   b. **Proposals**
      - Assign advocate to staff council members having difficulty resolving issues at the university. Paula asked for a motion to accept the proposal, Jayar Medlock motioned to accept the proposal and assign it to the executive board; Jay Jascott 2nd the motion.
      - Paula took a vote asking for raised hands in favor. Majority in favor of vote, motion carries.
      - Per Richard Jordan, the executive board needs to first meet with human resources to best understand the issue and best solutions available.

8) **New Business**
   o Certificates of Appreciation were passed out to Staff Council Representatives.

9) **Reminders**
   o Jayar reminded everyone present to attend the August 15th Corporate Challenge Opening Ceremony.
   o Paula told Staff Council that the September Lunch & Learn will focus on Disaster Preparedness.
10) Adjournment
Jayar Medlock motioned to adjourn; the motion was 2nd by Chad Thomas. Paula called for all members present to take a vote, all members present said “aye”. The meeting was adjourned at 11:00 a.m.

Respectfully Submitted,
By Deborah Buckner
Staff Council Secretary/Treasurer