THEA Internet-Based Testing (THEA IBT)

We will be administering the THEA IBT at the Testing Center in the basement of McDermott Library MC 1.401

Exam start-time: 10am. Please arrive 15 minutes early prior to exam start time.

No standbys — You must be registered 24 hrs. prior to the exam date.
You are responsible for paying 2 separate fees before exam day;
All fees below are nonrefundable:

- **UT DALLAS TESTING CENTER REGISTRATION FEE: $20** — must be paid by credit/debit card via the UT Dallas Marketplace at: https://ezpay.utdallas.edu/C20239_ustores/web/product_detail.jsp?PRODUCTID=1200

- **THEA EXAM FEE: $29** — you must also set up an account, register and pay a separate exam fee at
  http://www.thea.nesinc.com/TA_IBTregchecklist.asp
  *Once the payment has been made, you are required to reserve a seat with UTD Testing center for your exam at www.utdallas.edu/studentsuccess/testingcenter

**IDENTIFICATION (1 photo + 1 photo/non photo)**

In order to take the THEA IBT, you must bring two forms of personal identification, one of which is a photo ID to the test center.

Examples of photo ID include the following:

- Valid driver’s license
- Valid State ID
- Valid passport
- Department of Public Safety Card
- Students ID card
- Military ID card
- Current alien registration card (Green Card)

Acceptable forms of non-photographic ID include the following:

- Pay stub
- Insurance card
- Social Security card
- Valid credit/debit card

**REFUND POLICY:** The $20 administration fee and $29 exam fee for THEA IBT is non-refundable.

**TRANSFER POLICY:** Fees for this exam are non-transferrable.

**RE-TAKE POLICY:** You may not re-take within 14 days of another test administration. You may register and pay for a test during the 14 days, but you may not take the actual test until after the 14-day waiting period has elapsed, or the 15th day.

**SCORE REPORTS:** In most cases, your score report will be available once your writing sample is scored, which may take up to 10 minutes. You may access your score report from any computer with Internet access by logging in to your account at https://thea.starttest.com

**SPECIAL ACCOMMODATIONS:** Examinees who require extended time for testing on the THEA IBT exam must first register for the test. After registering, the examinee must contact Evaluation Systems at (866) 565-4879 between 8am-5pm (CT), M-F, to discuss alternative testing arrangement.

Updated 1/12/16