

Sustainability Committee Agenda

Attendance Checklist:

Name	Committee Position	Attendance
Quorum = 4 Voting Members Present; 50%+1		
Carolyn Reichert	Chair (Vote)	X
Lev Gelb	Vice Chair (Vote)	
John McCaskill	Faculty (Vote)	X
Craig Lewis	Staff (Vote)	
Deborah Reynolds	Staff (Vote)	
Joseph Campain	Student (Vote)	
Eric Chen	Student (Vote)	
Calvin Jamison	Ex Officio (No Vote)	
Rick Dempsey	Ex Officio (No Vote)	X
Robin Russell	Ex Officio (No Vote)	
Gary Cocke	Ex Officio (No Vote)	
Evan Paret	Staff Support	X
Kim Rahebi	Visitor	X
Alex Adamopoulos	Visitor	X
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- I. Greetings**
- II. Minutes Approval**
- III. Speaker**
 - a. None
- IV. Facilities Management / Sustainability Office**
 - a. Mini Trash Bin Trial Project at FM
 - b. Blanca Botello Garden
 - c. Sustainability Shed
 - d. Office Initiatives Update
- V. New Business**
- VI. Old Business**
 - a. No Vehicle Idling Guideline
 - b. Sustainable Procurement Guideline
 - c. Committee Goals/Procedures
 - d. Committee Report
- VII. Past Events**
 - a. Climate Reality Project Speaker; July 10
 - b. Butterfly Flutterby; June 6
- VIII. Future Events 2018**
 - a. Move In; August 14-17
 - b. Viva Volunteer; October 27
 - c. Arbor Day Texas; November 2
- IX. Discussion (around the table)**



Figure 1: Student Government, the Office of Sustainability and Eco Reps partner to install a rain catchment at the Blanca Botello Garden

RECYCLING At MOVE-IN



How-To Recycle Your Cardboard

Step 1 : Empty your cardboard box

Step 2 : Flatten your cardboard box

Step 3 : Deliver your cardboard to the nearest recycling container or collection location

**CARDBOARD
RECYCLING**
—No Trash Please—
Break Down & Flatten Boxes
The Office of Sustainability



**RECYCLING LOCATIONS CAN
BE FOUND ON THE BACK OF
THIS FLYER**



For more information, contact The Office of Sustainability at 972-883-5159

Minutes

Start: 3:00 PM

- Attendance
 - Carolyn Reichert
 - John McCaskill
 - Rick Dempsey
 - Evan Paret
 - Kim Rahebi
 - Alex Adamopoulos (New Eco-Rep)

- Greetings
 - Everyone who was in attendance introduced themselves

- Minutes Approval
 - Quorum was not met
 - The minutes were approved by the committee chair

- Speaker
 - There was no speaker scheduled for this meeting

- Facilities Management/Sustainability Office
 - Mini Trash Bin Trial Project at FM
 - Facilities Management performed a waste receptacle pilot project and waste contamination audit. The larger desk-side black trash bin was replaced with a smaller trash bin. The trash bin clipped onto the standard 7-gallon blue recycling bin.
 - The overall contamination rate was about 7%, which is lower than the national average of 25% cited within a [waste management article](#).

 - Blanca Botello Garden
 - In partnership with Student Government, Eco Reps, and the Sustainability Office, a rainwater catchment was installed at the garden.
 - The University of Texas at Dallas has a couple of buildings that have rainwater-harvesting systems integrated into their design. For example, the [Bioengineering Science Building](#).

 - Sustainability Shed
 - The Sustainability Office has purchased and acquired a new 16'x24' shed.
 - Previously, the Sustainability Office borrowed storage space from other offices within FM.
 - This will increase the office's ability to collect special recycling, partner with other campus entities to support sustainability initiatives, and provide much needed storage space.

- Office Initiatives Update
 - The Green Office Certification Program is in its final phase of development and is pending final testing prior to being published on the sustainability website.
 - The Office of Sustainability, Research Compliance, and Research are working to establish a green labs web page.
 - The Office of Sustainability Eco-Reps are working on the finalization of the Bee Campus USA designation application package.
 - The Office of Sustainability Eco Reps are maintaining the Blanca Botello Garden and harvesting vegetables to provide to FM staff.
 - The Office of Sustainability Eco Reps are working on developing a sustainability cord program to highlight and showcase sustainability oriented service volunteer hours. As of current, discussions with potential partners are taking place to coordinate efforts.
 - The Eco Rep Office at Facilities Management will soon be reorganized to create more workstations to accommodate future interns within the Sustainability Office.
 - The Office of Sustainability, Student Government, Housing, Dining Services, and Organix Recycling have partnered to expand food waste collections in Housing and Dining Hall West. Housing will be receiving two large containers to collect food waste from students. DHW is moving toward all food waste collections. Future updates will be available at the following committee meetings.
- New Business
 - Currently no new business
- Old Business
 - No Vehicle Idling Guideline
 - Pending vote to adopt by the committee (Tabled).
 - Sustainable Procurement Guideline
 - Pending vote to adopt by the committee (Tabled).
 - Committee Goals/Procedures
 - To be discussed at future meetings.
 - Committee Report
 - The report was submitted.
 - The report will be available soon for all committee members to view.
- Past Events
 - Climate Reality Project Speaker; July 10
 - Butterfly Flutterby; June 6
 - Student volunteers came out to the monarch waystation and helped pull weeds and learned about the site and history.

- Upcoming Events
 - Move In; August 14-17
 - The Office of Sustainability will be leading the cardboard recycling collections for this year's move-in event in partnership with Housing.
 - Housing will be distributing e-flyers and social media updates on the event to encourage students to recycle their cardboard.
 - Viva Volunteer; October 27
 - The Office of Sustainability has registered to host an environmental conservation project to support the community garden, monarch waystation, and/or potentially host a small tree planting.
 - Arbor Day Texas; November 2
 - The Office of Sustainability, Housing, and the tree management team is evaluating the feasibility of planting fruit trees in the courtyards at Housing.
 - More information to come at future meetings.
- Discussion
 - A question was asked about the 911 calling stations on-campus and whether they are inspected and are monitored to ensure functionality. Evan will reach out to the Police Department to acquire feedback.
 - Dr. Reichert and Dr. McCaskill are working on a certificate program that may include sustainability components. More details will be provided at future meetings.

End: 3:34 PM