

# Sustainability Committee Agenda

Green Hall (GR) 2.326

Attendance Checklist:

Name	Committee Position	Attendance
<b>Quorum = 4 Voting Members Present; 50%+1</b>		
Carolyn Reichert	Chair (Vote)	X
Marilynn Waligore	Vice Chair (Vote)	X
Sy Han Chiou	Faculty (Vote)	X
TBD	Staff (Vote)	
Deborah Reynolds	Staff (Vote)	
TBD	Student (Vote)	
TBD	Student (Vote)	
Calvin Jamison	Ex Officio (No Vote)	
Rick Dempsey	Ex Officio (No Vote)	
Robin Russell/ John Walls	Ex Officio (No Vote)	x
Gary Cocke	Ex Officio (No Vote)	X
Evan Paret	Staff Support	X
Sami Manuel	Visitor	X
Aleks Adamopoulos	Visitor	X
Craig Lewis	Visitor	X
Donovan Bays	Visitor	X
New Eco Rep	Visitor	X
Alice Presti	Visitor	X
Jennifer Good	Visitor	X
Kim Rahebi	Visitor	X
	Visitor	
	Visitor	
	Visitor	
	Visitor	
	Visitor	

- I. Greetings**
- II. Minutes Approval**
- III. Speaker**
  - a. None
- IV. New Business**
  - a. Introductions
- V. Facilities Management / Sustainability Office**
  - a. Green Office Certification Program
  - b. Sustainable Service Award
  - c. Sustainable Labs
  - d. Eco-Rep Projects
  - e. Compost Program Expansion Update
- VI. Old Business**
  - a. No Vehicle Idling Guideline Review
  - b. Sustainable Procurement Guideline Review
  - c. Committee Goals/Procedures
  - d. 2017/2018 Committee Report Discussion
- VII. Past Events**
  - a. Move In; August 14-17
- VIII. Future Events**
  - a. Viva Volunteer; October 27
  - b. Arbor Day Texas; November 2
- IX. Discussion (around the table)**
  - a. Air North Texas
  - b. Bee Campus USA
  - c. Campus Master Plan Town Halls



Figure 1: Over 6500 lbs. of cardboard was collected at this year's Move-In event at UT Dallas.



### 2017 At a Glance

- 409 student volunteers
- 23 project sites
- 20 agencies
- 29 groups
- 2,045 volunteer hours saved
- \$51,349.95 saved by agencies

Viva Volunteer is UT Dallas' annual service event. Hundreds of students, staff and faculty unite in service in order to serve others on [Make a Difference Day](#). In one morning, Comets travel to local nonprofits and serve in the spirit of making a difference in their community. Transportation to and from project sites will be provided to all registrants, as well as breakfast, lunch, and t-shirts.



## Viva Volunteer 2018

**Saturday, Oct. 27, 8 a.m.-1 p.m.**

Due to event capacity being met, registration for Student Groups is now closed. Individuals not affiliated with a Student Group will have the opportunity to register for a project beginning Friday, October 5.

Student Site Leaders and Responsible University Officials (RUO) identified in each of the Student Group registration forms are expected to attend leadership meetings in preparation for the event. Leadership meetings will take place from 9-10am on the following dates:

- Tuesday October 9 - SU Galaxy A
- Tuesday October 16 - SU Galaxy A
- Tuesday October 23 - SU Galaxy A
- Tuesday October 30 - SU Galaxy A

## Viva Project Partners

[Ability Connection](#)

[Boys & Girls Club of Greater Dallas](#)

[Children's Health](#)

[City of Plano - Animal Services](#)

[City of Plano – Sustainability &](#)

[Environmental Education Division](#)

[City of Richardson – Health Department](#)

[Color Me Empowered](#)

[Dallas Arboretum and Botanical Gardens](#)

[Foundation for C.H.O.I.C.E.](#)

[Groundwork Dallas](#)

[Habitat for Humanity ReStore](#)

[My Possibilities](#)

[Network of Community Ministries](#)

[North Texas Food Bank](#)

[Plano Family YMCA](#)

[Richardson Animal Shelter](#)

[Senior Source](#)

[SPCA of Texas](#)

[Texas Trees Foundation](#)

[The Legacy Senior Communities, Inc](#)

[UT Dallas Office of Sustainability](#)

## Minutes

Start 3:00 PM

- Attendance
  - Carolyn Reichert
  - Marilyn Waligore
  - Sy Han Chiou
  - Robin Russell
  - Gary Cocke
  - Evan Paret
  - Sami Manuel
  - Aleks Adamopoulos
  - Craig Lewis
  - Donovan Bays
  - Morganne Blaylock
  - Alice Presti
  - Jennifer Good
  - Kim Rahebi
  
- Greetings
  - Everyone around the table introduced themselves.
  - The student voting members are still to be determined.
  
- Minutes Approval
  - There were no objections to approving the August minutes.
  - Minutes approved.
  
- Speaker
  - No speaker.
  
- New Business
  - Introductions
    - During the greetings, everyone introduced themselves.
    - The committee leadership has received the appointments letter on the new membership for fiscal year 2019.
  
- Facilities Management / Sustainability Office
  - Green Office Certification Program
    - The [Green Office Certification Program](#) was launched in August.
    - This is a program for UT Dallas offices and departments.
    - Successful completion of the program will result in a ranking.
    - The point of contact for the program for the specific office will become a sustainability ambassador.
    - The sustainability ambassador will relay newsletters to fellow coworkers.
    - This is a great way to engage in sustainability and be recognized for your efforts.

- There will likely be a training for participants in the future. This is TBD.
- Sustainable Service Award
  - The [Sustainable Service Award](#) through The Office of Sustainability has launched.
  - Zach Greenburg, a current Eco-Rep has taken the lead on pushing this project forward.
  - The service award recognizes students who volunteer hours to support initiatives within the scope of the [UN Sustainable Development Goals](#).
  - Students who meet the volunteer service hours will be recognized and celebrated.
- Sustainable Labs
  - The Office of Sustainability, in collaboration with The Office of Research and Research Compliance have launched a new website to provide information on a [Sustainable Labs Program](#).
  - This is a pilot program that focuses on teaching labs and how to reduce the overall environmental impacts in the areas of waste management, energy conservation, and sustainable chemistry.
  - This page also provides information on how other universities engage in sustainable lab practices.
  - This page also provides an optional survey for any students, staff, or faculty to fill out and submit to provide input or express interest in the program.
- Eco-Rep Projects
  - The Office of Sustainability Eco-Reps are working on a variety of projects.
  - Projects that are being worked on and managed include:
    - Bee Campus USA
    - AASHE STARS
    - Sustainable Service Award
    - Sustainable Labs
    - Providing updates for the new Sustainability Newsletter
    - Sustainability Marketing
    - Housing Compost Program Training
- Compost Program Expansion Update
  - The bins to collect food waste in housing is located at phase 3 & 8.
  - The bins have signage on them plus a nearby compostable bag dispenser.
  - Each bin has a combination lock. The combination is given out at training.
  - Two trainings, led by Kelsey (Eco-Rep), Joey (Student Government), and Sergio (Organix Rep.) have taken place on Sept. 4 & 6<sup>th</sup>.
  - So far, 18 students have participated in the training and acquired small caddies with compostable bags to kick-off the program.
  - Future trainings are scheduled in October.

- Old Business
  - No Vehicle Idling Guideline Review
    - This guideline vote was tabled for the October meeting.
    - This guideline is attached to the minutes for review.
    - It was recommended that a link to Air North Texas be added as an associated initiative is attached to the guideline.
  - Sustainable Procurement Guideline
    - This guideline vote was tabled for the October meeting.
    - This guideline is attached to the minutes for review.
    - Additions have been made to this guideline from previous version.
    - It was recommended that if the vote to adopt passes at the future meeting, this guideline would be very useful for Administrative Service Officers and Administrative Assistants as they do much of the purchasing for offices and departments on-campus, and therefore should be easily accessible.
  - Committee Goals/Procedures
    - The goals and procedures draft document was provided to the committee for review and feedback during the October meeting.
    - The committee chair provided an overview of the document.
  - 2017/2018 Committee Report Discussion
    - The committee was provided the report and is attached.
    - The report was submitted to The Academic Senate.
    - The Committee Chair provided an overview of the report.
    - The report identified key initiatives and action items including but not limited to support for recycling, volunteer initiatives such as Butterfly Flutterby, Earth Week, and Viva Volunteer, pursuing designations such as Tree Campus USA, Bee Campus USA, AASHE STARS, and the development of guidelines and recommendations for the following year.
- Past Events
  - Move In; August 14-17
    - On an annual basis, The Office of Sustainability, FM, and Housing partners to host a cardboard recycling event during Move-In.
    - For the event, cardboard collection pens are constructed to collect cardboard.
    - This year, we collected over 6500 lbs. of cardboard.
- Future Events
  - Viva Volunteer; October 27
    - Viva volunteer is an annual volunteer event hosted by The Office of Student Volunteerism.
    - This event has reached capacity for student volunteers.
    - This year, The Office of Sustainability and FM will be facilitating a fruit tree planting at the residence hall courtyards in partnership with Housing.

- Arbor Day Texas; November 2
  - The Viva Volunteer Tree Planting will highlight the Arbor Day Observation.
  - There may or may not be an event, activity and/or workshop on the day of Arbor Day Texas. This is TBD.
- Discussion (around the table)
  - Air North Texas
    - The [Air North Texas](#) Agreement has been submitted and signed.
    - More details will be available at the next meeting on our university membership to Air North Texas.
  - Bee Campus USA
    - The final application for [Bee Campus USA](#) has been submitted.
    - More details will be provided at the next meeting.
  - Campus Master Plan Town Halls
    - The [UT Dallas Master Plan](#) Update committees invited all students, staff, and faculty to attend town hall meetings on the future plans for the campus.
    - There was a meeting on Sept. 6 & 7
  - Guidelines
    - There was discussion on what would happen to the guidelines after becoming adopted. Once the Sustainability Committee adopts a guideline, the guidelines will be published on the Sustainability website on the committee page within its own bubble. This will create easy access for all students, staff, and faculty.

End: 4:00 PM