ITEM #3

APPROVED AND CORRECTED MINUTES

These minutes are disseminated to provide timely information to the Academic Senate. They have been approved by the body in question, and, therefore, they are the official minutes.

ACADEMIC SENATE MEETING
January 20, 2010

PRESENT: Sheila Amin Gutierrez de Piñeres, Mark Anderson, Kurt Beron, Dinesh Bhatia, John Burr, Cyrus Cantrell, R. Chandrasekaran, Michael Coleman, David Cordell, Austin Cunningham, Greg Dieckmann, Kelly Durbin, John Hoffman, Jennifer Holmes, Keren Huxtable-Jester, Joseph Izen, Marilyn Kaplan, Murray Leaf, Syam Menon, Dennis Miller, Simeon Ntafos, Ravi Prakash, Timothy Redman, Mark Rosen, Richard Scotch, Lucien Thompson, Tonja Wissinger

ABSENT: Mark Anderson, Titu Andreescu, Denise Boots, Gail Breen, Jay Dowling, Shayla Holub, Mustapha Iwash-Bousha, Robert Kieschnick, Nanda Kumar, B.P.S. Murthi, Steven Nielson, Young Ryu, Cheliah Sriskantharaajah, Robert Stern

VISITORS: Andrew Blanchard, Daniel Calhoun, Jim Gary, Mary Jane Hurst, Diana Kao, Serenity King, Abby Kratz, Duncan McFarlane, Chris Parr, Rajiv Shah, M. Vidyasagar, Hobson Wildenthal, Larry Zacharias

1. CALL TO ORDER, ANNOUNCEMENTS AND QUESTIONS
Provost Hobson Wildenthal called the meeting to order. There were no announcements, and Dr. Wildenthal turned the meeting over to Speaker Murray Leaf.

2. APPROVAL OF THE AGENDA
Speaker Leaf noted that items 9 (Response to CB on Research Initiative) and 15 (Timely Feedback on Course Evaluations) had been withdrawn. Also, in view of those present to respond to Senate concerns, items 10 (Policy on Camps and Clinics) and 11 (Policy on Serving Alcoholic Beverages at University Events) were moved to the top of list of items for action. Speaker Leaf asked for approval of the agenda as amended. Jennifer Holmes moved to approve the agenda. Cy Cantrell seconded. The motion was approved as amended.

3. APPROVAL OF MINUTES
Speaker Leaf called for corrections to the minutes as circulated. There were no corrections. Jennifer Holmes moved to approve the minutes as circulated. Cy Cantrell seconded. The motion carried.

4. SPEAKER'S REPORT
1. Introduction of new governance secretary. Speaker Leaf introduced Vicki Carlisle, the new governance secretary. She has been sending emails to the Senate, so everyone should
by now have her email address. She is in the Provost's Office and can be reached at extension 6751. Ms. Carlisle is working on updating the Senate website, and Speaker Leaf asked that Senate members review the site to see if anything needs correction or if something could be added. All responses should go to Ms. Carlisle and Speaker Leaf.

2. Response to the Coordinating Board. President Daniel has held two meetings with his ad hoc group for developing the response to the CB on the emerging research universities, and one with the Academic Council. At the meeting with the Council, it was the view of the Council that the Council itself should continue to act as a strategic planning committee for the Senate for problems of this sort, rather than have the Senate set up a separate committee. This seems to be working effectively, and obviates the problem of deciding what the membership of a separate Senate committee would be, and how it would be selected. If the Senate concurs, the Council would therefore like to withdraw the proposal for the charge for a Senate planning Committee from consideration at this time.

President Daniel is still working on his draft, and has asked that the first draft be withdrawn from consideration at this time. This item will be moved the Senate agenda for February.

In the related matter of the charge for a Senate Budget Advisory Committee, Speaker Leaf has met with Marty Baylor, Associate Vice President for Budget and Resource Planning, and identified the place in the general university budget planning process that such a Senate committee could be plugged in, to get the information it would need to work with at an appropriate time in the planning cycle to provide helpful assessments. The Charge for the Committee will be ready to be presented to the Council at the February Council meeting.

The Senate agreed to withhold action on the proposal for a Senate Planning Committee, and let the Council serve this function.

5. FACULTY ADVISORY COUNCIL REPORT
Speaker Leaf stated that there had been no further activity to report. The FAC will meet January 28 and 29.

6. STUDENT GOVERNMENT LIAISON REPORT
Marilyn Kaplan, Senate Liaison to Student Government, noted that the SG elections will now be held online and recommended that the Senate consider doing the same. The Senate agreed to watch the experience of Student Government, and consider online balloting for the upcoming Senate elections (not necessarily the nominating process) if it turns out well.

Diana Kao, Student Government President, thanked the Senate for the faculty response to their call to try to hold down textbook prices in the way faculty selected books.
7. **POLICY ON CAMPS AND CLINICS** (Agenda packet Item #10 and #10A)
Serenity King briefly introduced the policy and asked Dr. Calvin Jamison, Vice President for Business Affairs, to speak to it. Dr. Jamison noted that it was a matter of safety. The policy requires sponsors to purchase liability insurance for camps/clinics held on campus that involve minors as participants. This insurance is available from the System for a nominal fee and can be charged to the participants. The second component of the policy requires the responsible University sponsor/event coordinator to conduct a criminal background check on all persons who are not official UT Dallas employees who will be working with minors in a volunteer or paid status during the camp/clinic. This is now standard for all adults dealing with minors. Dr. Cy Cantrell moved to approve the policy. Dr. Marilyn Kaplan seconded. The motion carried.

8. **POLICY ON ALCOHOLIC BEVERAGES** (Agenda packet Item #11)
The Senate understands that the policy applies to events on campus where alcoholic beverages are served, and to events off campus for which the university is asked to provide alcoholic beverages. It does not apply to events or activities off campus, of faculty or others, for which the university is not asked to provide such beverages. Cy Cantrell moved that the Senate approve the policy. Marilyn Kaplan seconded the motion. The motion carried.

9. **REVIEW OF ORION SOFTWARE AND RELATED MATTERS**
Dr. Jim Gary reviewed the problems and solutions, and noted that for the future we will not stay with the present Orion interface but add a new one more like the previous, which faculty found easier to use. There would be more problems, but things seemed to be moving ahead constructively. Senators agreed with the problems noted and added their own experiences, some of which had been addressed and a few of which had not. Dr. Gary noted them and said they would be addressed. One in particular that had no “fix” at the moment was that only the faculty member of record could enter grades. The Senate agreed there needed to be a way to designate an academic backup, and also a better way to handle courses being taught jointly. The Senate seemed satisfied that the discussion was comprehensive.

10. **PRESIDENT’S REPORT ON THE BUDGET**
In President Daniel’s absence, Provost Wildenthal delivered the report. Essentially, all funds available after mandatory allocations for this year have gone to Academic Affairs, which includes the faculty and academic programs. Speaker Leaf called for a motion to accept the report and place it in the minutes. Jennifer Holmes made the motion. Cy Cantrell seconded. The motion carried. The report is:
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Budget Summary for 2009-10
D.E. Daniel, January 2010

Highlights of New Funding:
1. State appropriations increased by $10,096,161
2. American Recovery and Reinvestment Act (ARRA) Special Items
   a. Special Item – Middle School Brain Years - $3,000,000
   b. Special Item – Academic Bridge - $231,250
   c. Special Item – Center for Values in Medicine, Science and Technology - $2,500,000
3. Incentive Funding, $1,210,600
4. Investment Income – decrease of $840,000
5. Increased Tuition/Fee income available to allocate: $11,300,000

Total New Funds Available after Mandatory Allocations: $14,865,000 – Mandatory allocations include: special items, incentive funds, debt service, benefits and unallocated

1. Salary Program (2%), $2,735,000
2. Academic Affairs, $8,534,000
   i. New Faculty, programs and other initiatives, $5,500,000
   ii. Academic Excellence Scholarships, $2,194,000
   iii. Library Acquisition Reserves, $90,000
   iv. Doctoral Student Research Assistantships, $750,000
3. Student Affairs, Disability Services, $88,000
4. Diversity Office, $118,000
5. Strategic Planning, $87,000
6. Business Affairs, $515,000
7. Information Resources, $220,000
8. Enrollment Management, $200,000
9. Transfer Scholarships, $275,000
10. Communications, $200,000
11. Communications/Development, $70,000
12. Development, $40,000
13. Audit and Compliance, $120,000
14. Research, $100,000
15. Staff Education Benefit Scholarships, $350,000
16. Strength in Numbers, $713,000
17. Guaranteed plan tuition future salary savings reserves, $500,000

11. POLICY ON FITNESS FOR DUTY FOR FACULTY (Agenda packet item 12). Dr. Richard Scotch, as chair of the Committee on Faculty Standing and Conduct (who had developed the policy at Senate request), introduced the policy. Jennifer Holmes
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raised the question of whether section G(5) meant that a faculty member could be forced to go to a physician that they did not know or did not wish to see, in contrast to a physician who might know them and their medical history. Dr. Scotch noted that no individual was given such authority, and also that there did not seem to be a simple way to alter the wording to meet Dr. Holmes' concerns on the Senate floor. The committee would be willing to take the policy back for further discussion in the light of the floor discussion. Dr. Chandrasekaran moved to refer the policy back to committee. Cy Cantrell seconded. The motion to refer carried.

12. GRADUATE CATALOG ACTIONS FROM CEP

12.1 Cy Cantrell, as chair of the CEP, introduced the proposal for Bachelor and Master Degrees in Systems Engineering and Management. This is proposed jointly by the School of Engineering and the School of Management (Appendix to Agenda Packet). Dr. Duncan MacFarlane and Dr. Mathukumalli Vidyasagar were present from the School of Engineering and Computer Science and the School of Management to respond to questions. Dr. Cantrell moved approval. Richard Scotch seconded the motion. The motion carried.

12.2 Cy Cantrell, as chair of the CEP, introduced the proposal for an academic certificate program in Systems Engineering and Management. This is proposed jointly by the School of Engineering and the School of Management (Addendum to Agenda Packet). Dr. Duncan MacFarlane and Dr. Mathukumalli Vidyasagar were present from the School of Engineering and Computer Science and the School of Management to respond to questions. Dr. Cantrell moved approval. Marilyn Kaplan seconded the motion. The motion carried.

12.3 Dr. Cantrell introduced the graduate catalog with proposed amendments and moved approval. This is item 13 and subdivisions A through Z on pages 25 to 400 of the agenda packet. Richard Scotch seconded. Dean Cunningham explained the main changes from previous catalogs in the "first forty pages" of general rules. Since we are no longer dependent on the ApplyTexas generic application form, we can set our own application requirements. Under the new catalog, this will be specified in terms of the most recent degrees and grades. We no longer will require transcripts from all previous institutions, which have often been difficult or impossible to obtain. This will allow much more appropriate and timely judgment. Discussion turned to whether such degrees or transcripts would indicate whether applicants had been involved in academic dishonesty. Speaker Leaf suggested that this was not an issue that needed to be addressed in the present wording, and could be referred to the Committee on Academic Integrity to try to develop a brief general policy statement regarding applicants with records of academic dishonesty for inclusion in a future catalog. Cy Cantrell, as chair of the Academic Integrity Committee, agreed to have the committee consider it. There being no further discussion, Speaker Leaf called for the vote. The catalog was approved.

12.4 The next item had been imbedded in the previous material, but was a program proposal rather than catalog copy and should be considered separately. This was Item #13
RRR of the agenda packet. Cy Cantrell introduced the proposal for Master of Science in Justice Administration and Leadership. Dr. Cantrell moved approval. Richard Scotch seconded. The motion carried.

12.5 Cy Cantrell introduced the proposal for a Doctor of Philosophy degree in Mechanical Engineering. This was circulated as an addendum to the agenda packet. Dr. Cantrell moved approval. Dr. Amin Gutierrez de Piñeres seconded. The motion carried.

13. APPROVAL OF SENATE ELECTION CALENDAR (Agenda packet Item #16). Speaker Leaf pointed out that as circulated the deadline for ballots to be returned to the academic governance office was March 19, the last Friday of Spring break. Dr. Leaf raised the question of whether the deadline should be moved forward or back. Dr. Chandrasekaran proposed that it be moved forward to March 12. There was no dissent. Speaker Leaf called for a motion on the amended calendar. Cy Cantrell made the motion. Jennifer Holmes seconded. The motion carried. The ad hoc election committee will remain unchanged.

14. ADJOURNMENT
Provost Wildenthal asked if there were further matters to discuss. There being none, he called for a motion to adjourn. Dr. Amin Gutierrez de Piñeres made the motion. Dr. Holmes seconded. The motion carried. The meeting was adjourned at 3:30 p.m.

APPROVED: Murray J. Leaf
Speaker of the Academic Senate
DATE: 24 Feb 2010